

**NEW HORIZON COLLEGE
MARATHALLI
COMMITTEE/CELL FOR INTERNAL FUNCTIONING FOR ACADEMIC YEAR 2024-25 EVEN SEM
ACADEMIC COMMITTEE**

Sl. No.	Name of Committee/Cell	Faculty In charge	Faculty Members	Student Coordinator	Signature	
1	Timetable	Ms. Kampa Belliappa Dr. Nagaraju Kilari Mr.Arun Raghu Babu				
2	Examination	Dr. Nagaraju Kilari	Mr.Muniraja H Mr.Arun Raghu Babu Ms.Kampa Belliappa Mr.Srirama M			
3	IQAC	Mr. Arun Raghu Babu	Mr.Surya Prakash Dr. Nagaraju Kilari Ms. Kampa Belliappa Mr.Muniraja H			
4	NIRF	Mr. Arun Raghu Babu	Ms. Kampa Belliappa Dr. Nagaraju Kilari Mr. Muniraja H			
5	IIC	Dr.Nagaraju Kilari President Ms.Apoorva A Convener				
6	NHSAC Heads President- Thrisha Raj T Vice-President- Sairaj G Student Secretary- Srikanth	Management Club	NHSAC Coordinator Ms. Kampa Belliappa	Ms.Nishchitha B P Ms.Alka Sinha Ms.Madhumita Nayak	Vishal T - Head Shiwangi Shaw- Sub Head	
		IT Club			Piyush Choudhary - Head Rohit Sagar - Sub Head	
		Commerce Club			Varshini G - Head Aishwarya Madhusudhan - Sub Head	
		Avinya-Dance club			Sanjana S - Head Praveen S - Sub Head	
		Navarasa-Drama club			Tejas Baiju - Head Veshnu Suresh - Sub Head	
		Avni-The eco club			Vaishnavi Sivadas - Head Harsha Reddy - Sub Head	
		Alaap-Music club			Shreya CJ - Head Brendan - Sub Head	
		Aroha-Adventure club			Vikas- Head Abhinav - Sub Head	
		Asmi-The fashion club			Nikitha Amin - Head Sanjana M - Sub Head	
		Srujana-The creativity club			Neha Yamini - Head Santhosh - Sub Head	
		Drishya-The media club			Kumar Pratiyush - Head Nithin Kumar - Team	
		Aakriti-The photography club			Akhil KA - Head Bibin Binu - Sub Head	
		Aadhya-The literary club			Niraad Bhuva - Head Lenny - Sub Head	

		Utkarsh-The outreach club		Keerthi J - Head Johan Biju - Sub Head	
		Alumni		Abhishek VK - Head Himani Nim - Sub - Head	
7	Leo Club	Ms.Nishchitha B P	Ms.Panchami R	TEMPUS PRESIDENT Sirisha D TEMPUS VICE PRESIDENT Prajwal V TEMPUS TREASURER Navitha M TEMPUS SECRETARY Kruthika M LOCUS PRESIDENT Radhika LOCUS VICE PRESIDENT Madan A LOCUS TREASURER Harish LOCUS SECRETARY Thirsha T P	
8	Conference, Seminar, Workshop	Ms.M.S Kokila	Ms.M Janaki Ms.Sunitha S Ms Pallavi N Dr.Shivani Nigam Dr.Hema Vidhya C S		
9	Guest Lecture	Dr.Shivani Nigam	Ms.M K Divya Ms.Reena Purohit Ms.Jennifer I Ms Debopriya Kar		
10	Research/project and Publications, FDP Committee	Ms.Pallavi N	Ms.Apoorva A Ms. Sunitha S Ms.M.S Kokila		
11	Industrial Visit	Ms. Sunitha S	Dr.Shivani Nigam Ms.Harshitha N		
12	ED Cell & RED Cell	ED Cell (Ms.Jyoti H Shetty) & RED Cell (Sowmya H L)	Mr.Srirama M	ED CELL Vallabhu Sai Pranavi - Head Ishan Luwang Pheiroijam - Sub Head	
13	Disciplinary	Dr.R.Bodhisatvan	Ms. Kampa Belliappa Dr. Nagaraju Kilar Mr.Arun Raghu Babu		
14	RESATT, Result Analysis	Ms.Suchitra Deviprasad	Ms.Sreya Harisree Ms Debopriya Kar Ms.Deepa Puranik Ms.Chaitra N		

15	Value Added Programs	Ms.Nanditha S Matad	Ms. Chaitra H N Ms.Ronicca M S Ms.Thangamani R	Class CRs	
16	Outreach Activities	Mr. Siddhlinga Murthy	Mr.Srirama M		
17	Training & Placement Cell	Ms.Pallavi (BBA) Ms.Saranya R S (B.com) Ms.Preethu B R (BCA)	All final year classmentor	Class CRs	
18	Parent Teacher Association	Ms.Ashwini N K	Ms.Namrata Awasthi Ms.Kiruthiga R	Class CRs	
19	Website, Poster, Banner, Standee	Ms.Poornima H K	Ms. Navya K N Ms.Harshitha N Ms. Pallavi (Placements- Related-BBA) Ms. Saranya R S (Placements- Related-BCOM) Ms.Preethu B R (Placements- Related-BCA) Ms.Kampa (NHSAC & Alumni-Related)		
20	Anti-sexual harassment	Ms Ashwini N K	Ms.Purva Paliwal Ms.Panchami R		
21	Anti-ragging	Ms.Devaki S	Mr. Muniraja H Ms.Aparupa Panigrahi		
22	Student Grievance Redressal	Dr. R Bodhisatvan	Ms. Kampa Belliappa Dr. Nagaraju Kilari Mr.Arun Raghu Babu		
23	Gender Equity Cell	Ms.Banu A	Ms. Madhumita Nayak Ms.Devaki S Ms.M K Divya Ms.Purva Paliwal		
24	Human Rights Protection Cell	Ms.Serah Sudhin	Ms.Kiruthiga R Ms.Meghana C N Ms.Jennifer I Ms Debopriya Kar		
25	Staff Grievance Redressal	Dr.R.Bodhisatvan Ms.Manjula V (Dir.HR)	Dr.Nagaraju Kilari Ms. Kampa Belliappa Mr. Arun Raghu Babu		

26	Staff club	Ms.Saranya R S	Office and Administrative Staff		
27	Sports	Mr. Siddhlinga Murthy		SPORTS HEADS : Greeshma Nethrekere Abbireddy Vandana Sumit Kumar Singh Varalakshmi M	
28	NSS	Mr. Siddhlinga Murthy	Mr.Srirama M	Sinchana B - Head Amulya B R - Sub Head Gnanesh N - Sub Head Sushmitha Bhatt - Sub Head	
29	Documentation (NAAC & Department)	Ms.Sowmya H L	Ms Pallavi N Ms.Thanvi Kuttaiah I Ms.Meghana C N		
30	Study material	Mr.D.Nagaraju	Ms. Purva Paliwal		
31	Library	Mr.Ravikumar	Ms. Gowri R		
32	Event Photograph Committee	Ms. Kampa Belliappa		Photography & Media Club (NHSAC)	

ADMINISTRATION COMMITTEE					
Sl. No.	Name of Committee/Cell	Staff In charge	Faculty Members	Student Coordinator	Signature
1	Admission Committee	Ms.Aruna	Mr.Muniraja H Mr.Saranya R S		
2	Advisory Committee	Dr. Nagaraju Kilari Ms. Kampa Belliappa	Ms.Nanditha S Matad Mr.Arun Raghu Babu Ms. Serah Sudhin		
3	Community Development Committee	Mr.Muniraja H.	Dr. Nagaraju Kilari Ms. Kampa Belliappa Mr. Arun Raghu Babu		
4	Counseling Committee	Ms. Prachi	Ms.Serah Sudhin Ms. Kampa Belliappa Dr.Nagaraju Kilari Mr. Arun Raghu Babu		
5	Energy Conservation Committee	Mr. Karthik	Mr.Muniraja. H. Mr. SP. Phrasath Phiravin		
6	Hostel Boys	Mr. H.N. Surya Prakash	Mr.Muniraja. H.		
7	Hostel Girls	Ms. Aruna	Ms.Apoorva, Ms.Nanditha S Matad		
8	Infrastructure Development Committee	Mr.Muniraja H.	Ms.Serah Sudhin Mr. SP. Phrasath Phiravin		

9	Purchase Committee	Ms.Malathi Madhusudhanan	Mr.Muniraja. H Ms. Kampa Belliappa Mr. SP. Phrasath Phiravin		
10	Recruitment Committee	Manjula.V (Dir. HR)	Ms. Kampa Belliappa Dr.Nagaraju Kilari Mr. Arun Raghu Babu		
11	SC & ST Committee	Dr. R.Bodhisatvan	Mr.Muniraja H Mr.Srirama M. Ms. Kampa Belliappa		

ROLES AND RESPONSIBILITIES OF COMMITTEE HEAD AND MEMBERS:

1. Conducting a minimum of 2 activities/events per month
2. Preparing Poster and uploading in "Upcoming Events" of NHCM website/ social media and a Colour printout on the pin board kept in Tango
3. Preparing and submitting the report to office (Ms.Anitha) and NHCM website/ Social Media within 48 working hours on the completion of the event
4. Filing the report in respective files in HOD room immediately after the conduction of event.
5. Updating registers with minutes of meeting (at least 2 meetings per semester)
6. All activities/events to be conducted after discussion and approval from the HOD /Principal
7. Documents to be maintained by committee for the events conducted in the college-
 - a) Minutes of the meeting
 - b) circulars (Staff and Students)
 - c) posters of events
 - d) reports
 - e) photographs
 - f)Feedback

