

**NEW HORIZON COLLEGE  
MARATHALLI  
COMMITTEE/CELL FOR INTERNAL FUNCTIONING FOR ACADEMIC YEAR 2024-25 ODD SEM  
ACADEMIC COMMITTEE**

Sl. No.	Name of Committee/Cell	Faculty In charge	Faculty Members	Student Coordinator	Signature
1	Timetable	Ms. Kampa Belliappa Dr. Nagaraju Kilari Mr.Arun Raghu Babu			
2	Examination	Dr. Nagaraju Kilari	Mr.Muniraja H Mr.Arun Raghu Babu Ms.Kampa Belliappa Mr.Srirama M		
3	IQAC	Mr. Arun Raghu Babu	Mr.Surya Prakash Dr. Nagaraju Kilari Ms. Kampa Belliappa Mr.Muniraja H		
4	NIRF	Mr. Arun Raghu Babu	Ms. Kampa Belliappa Dr. Nagaraju Kilari Mr. Muniraja H		
5	IIC	Dr.Nagaraju Kilari President Ms.Apoorva A Convener			
6	<b>NHSAC Heads</b>  <b>President-</b> Sairaj G  <b>Vice-President-</b> Thrisha Raj T  <b>Student Secretary-</b> Srikanth	Management Club	NHSAC Coordinator Ms. Kampa Belliappa	Ms.Nishchitha B P Ms.Ronicca M S Ms.Reena Purohit	Vishal T - Head Madan Gopal - Sub Head
		IT Club			Piyush Choudhary - Head Rohit Sagar - Sub Head
		Commerce Club			Varshini G - Head Aishwarya Madhusudhan - Sub Head
		Avinya-Dance club			Sanjana S - Head Praveen S - Sub Head
		Navarasa-Drama club			Tejas Baiju - Head Veshnu Suresh - Sub Head
		Avni-The eco club			Vaishnavi Sivadas - Head Harsha Reddy - Sub Head
		Alaap-Music club			Shreya CJ - Head Brendan - Sub Head
		Aroha-Adventure club			Sanjan - Head Abhinav - Sub Head
		Asmi-The fashion club			Nikitha Amin - Head Sanjana M - Sub Head
		Srujana-The creativity club			Neha Yamini - Head Santhosh - Sub Head
		Drishya-The media club			Kumar Pratiyush - Head Nithin Kumar - Team Shiwangi - Team
		Aakriti-The photography club			Akhil KA - Head Bibin Binu - Sub Head
		Aadhya-The literary club			Niraad Bhuva - Head Rahul - Sub Head

		<b>Utkarsh-The outreach club</b>		Keerthi J - Head Johan Biju - Sub Head	
		<b>Alumni</b>		Abhishek VK - Head Himani Nim - Sub - Head	
7	<b>Leo Club</b>	<b>Ms.Nishchitha B P</b>		<b>TEMPUS PRESIDENT</b> Sirisha D <b>TEMPUS VICE PRESIDENT</b> Prajwal V <b>TEMPUS TREASURER</b> Navitha M <b>TEMPUS SECRETARY</b> Kruthika M <b>LOCUS PRESIDENT</b> Radhika <b>LOCUS VICE PRESIDENT</b> Madan A <b>LOCUS TREASURER</b> Harish <b>LOCUS SECRETARY</b> Thirsha T P	
8	<b>Conference, Seminar, Workshop</b>	<b>Ms.M.S Kokila</b>	Mr.D.Nagaraju Ms.M Janaki Ms Pallavi N Dr.Hema Vidhya Ms.Ashwini Shedthi Ms.Purva Paliwal		
9	<b>Guest Lecture</b>	<b>Ms.Suchitra Deviprasad</b>	Ms.Jyoti H Shetty Ms.M K Divya Ms.Deepa Puranik		
10	<b>Research/project and Publications, FDP Committee</b>	<b>Ms.Pallavi N</b>	Ms.Apoorva A Ms. Sunitha S Ms.M.S Kokila		
11	<b>Industrial Visit</b>	<b>Ms. Sunitha S</b>	Mr.D.Nagaraju Ms.Thanvi Kuttaiah I		
12	<b>ED Cell &amp; RED Cell</b>	<b>ED Cell (Ms.Jyoti H Shetty) &amp; RED Cell (Sowmya H L)</b>	Mr.Srirama M	<b>ED CELL</b> Vallabh Sai Pranavi - Head Ishan Luwang Pheiroijam - Sub Head	
13	<b>Disciplinary</b>	<b>Dr.R.Bodhisatvan</b>	Ms. Kampa Belliappa Dr. Nagaraju Kilar Mr.Arun Raghu Babu		
14	<b>RESATT, Result Analysis</b>	<b>Ms.Suchitra Deviprasad</b>	Ms.Sowmya H L Ms.Deepa Puranik Ms.Divya M Ms.Ashwini Shedthi Ms.Poornima H K		
15	<b>Value Added Programs</b>	<b>Ms.Nanditha S Matad</b>	Ms. Chaitra H N Ms.Ronicca M S Ms.Thangamani R	Class CRs	

16	<b>Outreach Activities</b>	<b>Mr. Siddhlinga Murthy</b>	Mr.Srirama M		
17	<b>Training &amp; Placement Cell</b>	<b>Ms.M.S Kokila (BBA) Ms.Saranya R S (B.com) Ms.Preethu B R (BCA)</b>	All final year classmentor	Class CRs	
18	<b>Parent Teacher Association</b>	<b>Ms.Thanvi Kuttaiah I</b>	Ms. Madhumita Nayak Ms.Chaithra N Ms.Aparupa Panigrahi	Class CRs	
19	<b>Website, Poster, Banner, Standee</b>	<b>Ms.Poornima H K</b>	Ms. Navya K N Ms. Purva Paliwal Ms.M S Kokila (Placements- Related) Ms. Saranya R S (Placements- Related) Ms.Preethu B R (Placements- Related) Ms.Kampa (NHSAC & Alumni-Related)		
20	<b>Anti-sexual harassment</b>	<b>Ms Ashwini N K</b>	Ms. Thangamani Ms.A Banu		
21	<b>Anti-ragging</b>	<b>Ms.Achsah Susan Mathew</b>	Mr. Muniraja H Ms.Chaithra N Ms.Devaki S		
22	<b>Student Grievance Redressal</b>	<b>Dr. R Bodhisatvan</b>	Ms. Kampa Belliappa Dr. Nagaraju Kilari Mr.Arun Raghu Babu		
23	<b>Gender Equity Cell</b>	<b>Ms.Banu A</b>	Ms. Madhumita Nayak Ms.Devaki S Ms.M K Divya Ms.Purva Paliwal		
24	<b>Human Rights Protection Cell</b>	<b>Ms.Serah Sudhin</b>	Ms.Sunitha S Ms.Ashwini Shedthi Ms.Devaki S Ms.Ronicca M S		
25	<b>Staff Grievance Redressal</b>	<b>Dr.R.Bodhisatvan Ms.Manjula V (Dir.HR)</b>	Dr.Nagaraju Kilari Ms. Kampa Belliappa Mr. Arun Raghu Babu		
26	<b>Staff club</b>	<b>Ms.Saranya R S</b>	Office and Adminstrative Staff		

27	<b>Sports</b>	<b>Mr. Siddhlinga Murthy</b>	Ms.Apoorva A Ms.Ashwini N K	<b>SPORTS HEADS :</b> Greeshma Nethrekere Abbireddy Vandana Sumit Kumar Singh Varalakshmi M	
28	<b>NSS</b>	<b>Mr. Siddhlinga Murthy</b>	Mr.Srirama M Ms. Divya M	Sinchana B - Head Amulya B R - Sub Head Gnanesh N - Sub Head Sushmitha Bhatt - Sub Head	
29	<b>Documentation (NAAC &amp; Department)</b>	<b>Ms.Sowmya H L</b>	Ms Pallavi N Ms.Thanvi Kuttaiah I Ms.Achsah Susan Mathew Dr.Hema Vidhya		
30	<b>Study material</b>	<b>Mr.D.Nagaraju</b>	Ms. Purva Paliwal		
31	<b>Library</b>	<b>Mr.Ravikumar</b>	Ms. Gowri R		
32	<b>Event Photograph Committee</b>	<b>Ms. Kampa Belliappa</b>		Photography & Media Club (NHSAC)	

<b>ADMINISTRATION COMMITTEE</b>					
<b>Sl. No.</b>	<b>Name of Committee/Cell</b>	<b>Staff In charge</b>	<b>Faculty Members</b>	<b>Student Coordinator</b>	<b>Signature</b>
1	Admission Committee	Ms.Aruna	Mr.Muniraja H Mr.Saranya R S		
2	Advisory Committee	Dr. Nagaraju Kilari Ms. Kampa Belliappa	Ms.Nanditha S Matad Mr.Arun Raghu Babu Ms. Serah Sudhin		
3	Community Development Committee	Mr.Muniraja H.	Dr. Nagaraju Kilari Ms. Kampa Belliappa Mr. Arun Raghu Babu		
4	Counseling Committee	Ms. Prachi	Ms.Serah Sudhin Ms. Kampa Belliappa Dr.Nagaraju Kilari Mr. Arun Raghu Babu		
5	Energy Conservation Committee	Mr. Karthik	Mr.Muniraja. H. Mr. Prakash Lalwani		
6	Hostel Boys	Mr. H.N. Surya Prakash	Mr.Muniraja. H.		
7	Hostel Girls	Ms. Aruna	Ms.Apoorva, Ms.Nanditha S Matad		
8	Infrastructure Development Committee	Mr.Muniraja H.	Ms.Serah Sudhin Mr. Prakash Lalwani		
9	Purchase Committee	Ms.Malathi Madhusudhanan	Mr.Muniraja. H Ms. Kampa Belliappa Mr. Prakash Lalwani		

10	Recruitment Committee	Manjula.V (Dir. HR)	Ms. Kampa Belliappa Dr.Nagaraju Kilari Mr. Arun Raghu Babu		
11	SC & ST Committee	Dr. R.Bodhisatvan	Mr.Mr.Muniraja H Mr.Srirama M. Ms. Kampa Belliappa		

**ROLES AND RESPONSIBILITIES OF COMMITTEE HEAD AND MEMBERS:**

1. Conducting a minimum of 2 activities/events per month
2. Preparing Poster and uploading in "Upcoming Events" of NHCM website/ social media and a Colour printout on the pin board kept in Tango
3. Preparing and submitting the report to office (Ms.Anitha) and NHCM website/ Social Media within 48 working hours on the completion of the event
4. Filing the report in respective files in HOD room immediately after the conduction of event.
5. Updating registers with minutes of meeting ( at least 2 meetings per semester)
6. All activities/events to be conducted after discussion and approval from the HOD /Principal
7. Documents to be maintained by committee for the events conducted in the college-
  - a) Minutes of the meeting
  - b) circulars (Staff and Students)
  - c) posters of events
  - d) reports
  - e) photographs
  - f)Feedback





































