

**NEW HORIZON COLLEGE  
MARATHAHALLI, BANGALORE**

**ACADEMIC AND ADMINISTRATIVE AUDIT  
REPORT**

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SESSION 2022-23

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**Submitted by  
Internal Academic & Administrative Audit  
Committee**

## PREFACE

As per the office order dated August 8, 2022, the committee carried out the Academic and Administrative Audit of the New Horizon College, Marathahalli campus, on 15<sup>th</sup> and 16<sup>th</sup> September, which is offering courses of BBA, BCA and B.Com. The committee co-opted two internal members. The committee appreciates and thanks the IQAC and faculty members for providing the required record and documents for validation. We also appreciate the administrative & supporting staff and the students for free interaction with the committee members.

### **Audit Panel Members**

#### **Chair Person**

Dr. R Bodhisatvan,  
Principal  
New Horizon College, Marathahalli



#### **Member -**

Dr. Girija. N. Srinivasulu  
Director NHQASDC  
New Horizon College



#### **Member-**

Dr. Gopal Krishanan  
Dean of Research  
New Horizon College



#### **Member-**

Mr. Arun Raghu Babu,  
IQAC Coordinator,  
New Horizon College, Marathahalli



#### **Member-**

Ms. Prasanna Prakash,  
HoD, Dept. of Commerce,  
New Horizon College, Marathahalli



#### **Member-**

Dr. Nagaraju Kilari,  
HoD, Dept. of BCA,  
New Horizon College, Marathahalli



#### **Member -**

Dr. S Mohan Kumar  
Department of Information Science



## Schedule of the Academic and Administrative Audit (15<sup>th</sup> and 16<sup>th</sup> September 2022)

### Day I – 16<sup>th</sup> September 2022

Time	Activity
9.30 AM – 10.00 AM	Entry Meeting of the Panel with the Principal and IQAC coordinator in the Principal's Office
10.15 AM- 11.15 AM	Department Presentation in the Department along with IQAC Coordinator and the Panel.
11.15 AM – 11.30 AM	Tea Break
11.30 AM – 12.30 PM	Meeting the Staff
12.30 PM – 1.30 PM	Lunch Break
1.30 PM – 2.00 PM	Meeting the BCA Students
2.00 PM – 2.30 PM	Meeting the B.COM. Students
2.30 PM – 3.00 PM	Meeting the BBA Students
3.00 PM – 3.15 PM	Tea Break
3.15 PM – 4.30 PM	Meeting the Student Leaders

### Day II – 16<sup>th</sup> September 2022

Time	Activity
9.30 AM – 10.30 AM	Visiting the Infrastructure
10.30 AM- 11.15 AM	Verifying the Audit Report and the Support Evidences
11.15 AM – 11.30 AM	Tea Break
11.30 AM – 12.30 PM	Verifying the Audit Report and the Support Evidences
12.30 PM – 1.30 PM	Lunch Break
1.30 PM – 3.30 PM	Preparation of the Audit Report by the Panel
3.30 PM – 4.30 PM	Exit Meeting with Principal and IQAC Coordinator

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## **INTRODUCTION**

The Principal of the New Horizon College, Marathahalli, has constituted an Internal Academic and Administrative Audit Committee for 2022-23. The terms of reference are:

1. To carry out a comprehensive review of the facilities and workings with particular reference to holistic quality improvement that has been implemented in academic and administrative mechanisms
2. To carry out a total academic and administrative audit of the institution.
3. The audit process will involve escorted tours to the physical facilities, interaction with heads of departments, faculty, students, their parents, alumni, employees, and other stakeholders, and review of documents. The members may request any additional documents/clarification required for successfully completing the audit process. The audit process will also include the assessment of the action taken report provided by the college on the recommendations made by the Peer Team.

### **Constitution of the AAA Committee:**

As per the UGC directive of 2004, all the higher education institutions in the country have to go for yearly compulsory Academic and Administrative Audit. The management of the college is committed to bringing necessary reforms for achieving quality and excellence in academic and administrative matters, in tune with the vision and mission of the institution, which is imperative by appointment of the committee of renowned academicians. Realizing the significance of the task, administrative discipline, and accountability, the AAA committee is constituted for the academic year 2022-23.

### **1.0 Executive Summary**

In accordance with the Audit and Evaluation Plan of New Horizon College, Marathahalli, for 2022-23, the Academic and Administrative Audit Committee team conducted an audit of the college in September 2022.

The purpose of the audit was to ensure that the practices followed on the campus were in accordance with the Teaching and Administrative Policy adopted by the institution. With this in mind, the specific objectives of the audit were to evaluate the adequacy of the management

control framework and the degree to which the Departments comply with the applicable regulations, policies, and standards.

The analysis was based on examining the policies, manuals, and standards and on the results of preliminary interviews with personnel considered key in the teaching and administrative management in the campus. The criteria and methods used in the audit were based on predetermined standards. The methodology used included a physical inspection of the campus, a review of the relevant documentation, and interviews.

## **2.0 Statement of Assurance**

This audit has been conducted in accordance with the Standards for the Professional Practice of Internal Auditing as prescribed by NAAC and other bodies. In our professional judgment, sufficient and appropriate audit procedures were completed, and evidence was gathered to support the accuracy of the conclusions reached and contained in this report. The conclusions are based on comparing the situations during the audit with the established criteria.

## **3.0 Objectives and Scope**

### **Objectives:**

1. To understand the existing system, assess the Departments and Administrative Units' strengths and weaknesses and suggest methods for improvement and overcoming the weaknesses.
2. To identify the bottlenecks in the existing administrative mechanisms and the opportunities for academic and administrative reforms.
3. To evaluate the optimum utilization of financial and other resources.
4. To suggest methods for continuous quality improvement, keeping in mind the criteria and reports by NAAC and other bodies.

### **Scope:-**

This audit was conducted for New Horizon College, Marathahalli campus, Bangalore, and all departments of the institution operating from the Marathahalli campus.

#### **4.0 Methodology**

This audit combined physical inspection with a review of relevant documentation and interviews with various stakeholders to meet its objectives. AAA Committee visited the college's various departments, computer labs, sports section, NSS office, and other offices. AAA committee assessed the performance of the teaching faculties through the presentations made by them in respect of their academic performance. AAA committee had an interaction with various stakeholders of the college ,like, students and management,to assess academic and administrative performance. AAA committee also monitored the other infrastructure facilities provided in the college, like classrooms, library, washroom, ventilation, and lighting. AAA committee also looked into various facilities and welfare schemes provided to SC, ST, OBC, Minorities and Female students.

- **Review of the Documentation**

For the purpose of this audit, the Academic Policy of the institute was reviewed.

- **Interviews**

Interviews were conducted with the Principal, and also faculties and students.

- **Physical Inspection**

The audit team was in college to inspect the campus.

#### **5.0 About the college**

New Horizon College, Marathalli, affiliated to Bangalore North University, Karnataka, is one of the leading educational institutions of the state endeavoring to provide excellent education and overall grooming to aspiring leaders. Its mission is to create world-class professionals by enlightening, educating, inculcating, and imbibing a sense of professionalism in every student. Besides thorough training and instruction on the curriculum-based module imparted by the most efficient set of faculty members, meticulous effort is also made to hone the required skills in the students to create well-groomed professionals competent enough to make their presence felt in the international stage.

## 6.0 Academic Criteria Review

### 1. Faculty profile

Faculty Strength			Qualification			NET/SLET Qualified	
Men	Women	Total	Ph.D	M.Phil	Master	NET	SLET
13	45	58	02	15	41	09	11

Details of faculty along with the designation are as follows:

Sl. No	Name	ID NUMBER	GENDER	DESIGNATION
1	Dr.R.Bodhisatvan	NH-0377	Male	Principal
2	Dr NagarajuKilari	NH-0386	Male	Associate Professor
3	Ms.Prasanna Prakash	NH-0390	Female	Associate Professor
4	Mr Arun Raghu Babu	NH-0373	Male	Sr.Assistant Professor
5	Ms Nanditha S Malad	NH-0388	Female	Sr.Assistant Professor
6	Ms.SerahSudhin	NH-0411	Female	Sr.Assistant Professor
7	Ms.KampaBelliappa	NH-0594	Female	Sr.Assistant Professor
8	Mr. DarlaNagaraju	NH-0960	Male	Sr.Assistant Professor
9	Ms M S Kokila	NH-1097	Female	Sr.Assistant Professor
10	Ms Sudha Lakshmi	NH-1191	Female	Sr.Assistant Professor
11	Ms Jayalakshmi M	NH-1267	Female	Sr.Assistant Professor
12	Ms JanakiManickam	NH-1381	Female	Sr.Assistant Professor
13	Ms Lakshmi Sujatha	NH-1052	Female	Assistant Professor
14	Mr Srirama M	NH-0403	Male	Assistant Professor
15	Ms Sreeja K	NH-0381	Female	Assistant Professor
16	Ms Apoorva A	NH-0621	Female	Assistant Professor
17	Ms Sowmya H L	NH-0365	Female	Assistant Professor
18	Ms.Saranya R S	NH-0845	Female	Assistant Professor
19	Ms DeepaPuranik	NH-0878	Female	Assistant Professor
20	Ms.Ruchi Vohra	NH-0875	Female	Assistant Professor
21	Ms.SuchitraDeviprasad	NH-1057	Female	Assistant Professor
22	Ms.Eshwari B	NH-1059	Female	Assistant Professor
23	Ms Karthika S Nair	NH-1061	Female	Assistant Professor
24	Ms Achsah Susan Mathew	NH-1066	Female	Assistant Professor



25	Ms JyothiHarsha Shetty	NH-1179	Female	Assistant Professor
26	Ms.Nishchitha B P	NH-1185	Female	Assistant Professor
27	Mr Anoop A	NH-1186	Male	Assistant Professor
28	Ms.Ashwini N K	NH-1214	Female	Assistant Professor
29	Ms AshwiniShedthi	NH-1260	Female	Assistant Professor
30	Mr.ChintanRaj M Vemekar	NH-1272	Male	Assistant Professor
31	Ms Banu A	NH-1311	Female	Assistant Professor
32	Ms ThanviKuttaiah I	NH-1357	Female	Assistant Professor
33	Ms Divya M K	NH-1358	Female	Assistant Professor
34	Ms KundaDivya	NH-1375	Female	Assistant Professor
35	Ms Devaki S	NH-1377	Female	Assistant Professor
36	Ms Roopini J	NH-1355	Female	Assistant Professor
37	Ms N Anuradha	NH-1356	Female	Assistant Professor
38	Ms Poornima H K	NH-1384	Female	Assistant Professor
39	Ms Shalini K C	NH-1386	Female	Assistant Professor
40	Ms SamrudhiNaik	NH-1469	Female	Assistant Professor
41	Mr Ayush Gupta	NH-0886	Male	Assistant Professor
42	Ms Carolin Chris	NH-1019	Female	Assistant Professor
43	Ms SowmyaJonnalagadda	NH-0402	Female	Assistant Professor
44	Mr. Rajesh Harikrishnan	NH-0412	Male	Assistant Professor
45	Mr Satwik PM	NH-0637	Male	Assistant Professor
46	Mr VinayBhat	NH-0791	Male	Assistant Professor
47	Ms Sushmitha Sridhar	NH-0880	Female	Assistant Professor
48	Ms Syamili Mohandas	NH-0905	Female	Assistant Professor
49	Ms.JyothiPriya R	NH-0906	Female	Assistant Professor
50	Ms Subhpratha	NH-0204	Female	Assistant Professor
51	Mr Anand Kumar L	NH-001	Male	Assistant Professor
52	Ms Geeta Aggarwal	NHVM-0049	Female	Assistant Professor
53	Ms Shreyasi C	NH-0025	Female	Assistant Professor
54	Ms Nidhi Agarwal	NH-0084	Female	Assistant Professor
55	Ms Madhushree P	NH-1058	Female	Assistant Professor
56	Ms Lubasha Angel Kosaraju	NH-1261	Female	Assistant Professor
57	Mr Sudarshan V	NH-1296	Male	Assistant Professor

58	Mr Aradhana Agarwal	NH-1070	Female	Assistant Professor
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**2. Student's Community wise Statistics**

Year	Number of seats earmarked for reserved category as per GOI or State Government rule					Number of students admitted from the reserved category				
	SC	ST	OBC	Gen	Others	SC	ST	OBC	Gen	Others
2022-23	107	18	174	299	-	69	7	292	230	-

**3. Curriculum**

The New Horizon College follows the curriculum prescribed by Bangalore North University.

The Course Structure is as follows: CBCS/NEP

**BCA Program Structure CBCS**

	Subjects	Paper	Instruction hrs./week	Duration of Exam(hrs.)	Marks			Credits
					IA	Exam	Total	
<b>a) V Semester</b>								
Part 2	Computer Application Courses	3T	3x4	3x3	3x50	3x100	3x150	3x3
		2T	2x3	2x3	2x30	2x70	2x100	2x2
		2P	2x3	2x3	2x15	2x35	2x50	2x1
		Project Work	8	Report Evaluation	1x50 (Seminar)	1x100	1x150	1x3
Part 3	SD Course	1T	1x3	1x3	1x30	1x70	1x100	1x2
<b>Total Credits per Semester</b>								<b>20</b>
<b>b) VI Semester</b>								
Part 2	Computer Application Courses	3T	3x4	3x3	3x50	3x100	3x150	3x3
		1T	1x3	1x3	1x30	1x70	1x100	1x2
		1P	*1x3	1x3	1x15	1x35	1x50	1x1
		Project Work	16	Report Evaluation	1x100(viva & seminar)	1x200	1x300	1x6
Part 3	SD Course	1T	1x3	1x3	1x30	1x70	1x100	1x2
<b>Total Credits per Semester</b>								<b>20</b>

**B.Com. Program Structure**

			Instruction	Duration of	Marks	Credits
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		hrs./week	Exam(hrs.)	IA	Exam	Total		
<b>V / VI Semester</b>								
Part 2	6Core Subject Papers	6T	6x4	6x3	6x50	6x100	6x150	6x3
Part 3	SDC	1T	1x3	1x3	1x30	1x70	1x100	1x2
Total Credits per Semester								20

### BBA Program Structure

	Subjects	Paper	Instruction hrs./week	Duration of Exam(hrs.)	Marks			Credits
					IA	Exam	Total	
<b>V / VI Semester</b>								
Part 2	6 Business Admin. Papers	6T	6x4	6x3	6x50	6x100	6x150	6 x 3
Part 3	SDC	1T	1x3	1x3	1x30	1x70	1x100	1x2
Total Credits per Semester								20

### BCOM Program Structure NEP

SemesterIV								
Sl. No.	Course Code	TitleoftheCourse	Category ofCourses	Teaching Hrsper Week (L+T+P)	SEE	CIE	Total Marks	Credits
1	Lang.4.1	Language-I	AECC	3+1+0	60	40	100	3
2	Lang.4.2	Language-II	AECC	3+1+0	60	40	100	3
3	B.Com.4.1	AdvancedCorporateAccounting	DSC	4+0+0	60	40	100	4
4	B.Com.4.2	Costing Methods & Techniques	DSC	4+0+0	60	40	100	4
5	B.Com.4.3	Business RegulatoryFramework	DSC	4+0+0	60	40	100	4
6	B.Com.4.4	ArtificialIntelligence	SEC-SB	1+0+2	30	20	50	2
7	B.Com.4.5	Sports/NCC/NSS/R&R(S&G)/Cultural	SEC-VB	0+0+2	-	50	50	2
8	B.Com.4.6	<u>Any one of the following</u> a. Business Ethics b. Corporate Environment (Refer Annexure) *****	OEC	3+0+0	60	40	100	3
Sub-Total(B)					390	310	700	25

## BBA PROGRAM STRUCTURE NEP

I SEMESTER								
SL.NO	COURSE CODE	TITLE OF THE COURSE	CATEGORY OF COURSES	TEACHING HOURS PER WEEK (L+T+P)	SEE	CIE	TOTAL MARKS	CREDITS
1	LANG.1.1	Language-I	AEC C	3+1+0	60	40	100	3
2	LANG.1.2	Language-II	AEC C	3+1+0	60	40	100	3
3	BBA.1.1	Management Principles and Practice	DSC	4+0+0	60	40	100	4
4	BBA.1.2	Fundamentals of Business Accounting	DSC	3+0+2	60	40	100	4
5	BBA.1.3	Marketing Management	DSC	4+0+0	60	40	100	4
6	BBA.1.4	Digital Fluency	SEC-SB	1+0+2	50	50	100	2
7	BBA.1.5	Physical Education-Yoga	SEC-VB	0+0+2	-	25	25	1
8	BBA.1.6	Health and Wellness	SEC-VB	0+0+2	-	25	25	1
9	BBA.1.7	<u>Any one of the following</u> a. Office Management b. Business Organisation	OEC	3+0+0	50	50	100	3
SUBTOTAL-I					400	350	750	25

II SEMESTER								
SL. NO	COURSE CODE	TITLE OF THE COURSE	CATEGORY OF COURSES	TEACHING HOURS PER WEEK (L+T+P)	SEE	CIE	TOTAL MARKS	CREDITS

10	Lang .2.1	Language-I	AECC	3+1+0	60	40	100	3
11	Lang .2.2	Language-II	AECC	3+1+0	60	40	100	3
12	BB A.2.1	Financial Accounting and Reporting	DSC	3+0+2	60	40	100	4
13	BBA .2.2	Human Resource Management	DSC	4+0+0	60	40	100	4
14	BBA .2.3	Business Mathematics/Business Environment	DSC	3+0+2	60	40	100	4
15	BBA .2.4	Environmental Studies	AECC	2+0+0	50	50	100	2
16	BBA .2.5	Sports	SEC-VB	0+0+2	-	25	25	1
17	BBA .2.6	NCC/NSS/R&R,S &G/Cultural	SEC-VB	0+0+2	-	25	25	1
18	BBA .2.7	<u>Any one of the following</u> a. People Management b. Retail Management	OEC	3+0+0	50	50	100	3
SUBTOTAL-II					400	350	750	25

### III SEMESTER

SL. NO	COURSE CODE	TITLE OF THE COURSE	CATEGORY OF COURSES	TEACHING HOURS PER WEEK (L+T+P)	SEE	CEE	TOTAL MARKS	CREDITS
19	Lang.3.1	Language-I	AECC	3+1+0	60	40	100	3
20	Lang.3.2	Language-II	AECC	3+1+0	60	40	100	3
21	BBA.3.1	Cost Accounting	DSC	3+0+2	60	40	100	4
22	BBA.3.2	Organizational Behaviour	DSC	4+0+0	60	40	100	4
23	BBA.3.3	Statistics for Business Decisions	DSC	3+0+2	60	40	100	4

24	BBA.3.4	Artificial Intelligence/Financial Education & Investment Awareness	SEC	1+0+2	30	20	50	2
25	BBA.3.5	Sports	SEC-VB	0+0+2	-	25	25	1
26	BBA.3.6	NSS/NCC/Any Other	SEC-VB	0+0+2	-	25	25	1
27	BBA.3.7	Constitution of India Or Social Media Marketing/Rural Marketing	AECC/OEC	3+0+0	60	40	100	3
SUBTOTAL-III					390	310	700	25

IV SEMESTER								
SL. NO	COURSE CODE	TITLE OF THE COURSE	CATEGORY OF COURSES	TEACHING HOURS PER WEEK (L+T+P)	SEE	CEE	TOTAL MARKS	CREDITS
28	Lang.4.1	Language-I	AECC	3+1+0	60	40	100	3
29	Lang.4.2	Language-II	AECC	3+1+0	60	40	100	3
30	BBA.4.1	Management Accounting	DSC	3+0+2	60	40	100	4
31	BBA.4.2	Business Analytics /Financial Markets & Services	DSC	4+0+0	60	40	100	4
32	BBA.4.3	Financial Management	DSC	3+0+2	60	40	100	4
33	BBA.4.4	Artificial Intelligence/ Financial Education & Investment Awareness	SEC	1+0+2	30	20	50	2
34	BBA.4.5	Sports	SEC-VB	0+0+2	-	25	25	1
35	BBA.4.6	NCC/NSS/Any others	SEC-VB	0+0+2	-	25	25	1
36	BBA.4.7	Constitution of India or Business Leadership Skills/Personal Wealth Management	AECC/OEC	3+0+0	60	40	100	3

SUBTOTAL-IV

39	31	700	25
0	0		

## BCA Program structure NEP

Semester	CourseCode	TitleofthePaper	Credit	Total Credit of O E, Languages, CAE, Voc, AECC, SEC	Total Credit
I	CAC01	Fundamentals of Computers	3	13	26
	CAC02	Programming in C	3		
	CAC03(a)/(b)	Mathematical Foundation/Accountancy	3		
	CAC01P	LAB: Information Technology	2		
	CAC02P	LAB: C Programming	2		
II	CAC04	Data Structures using C	3	13	26
	CAC05	Object Oriented Concepts using JAVA	3		
	CAC06	Discrete Mathematical Structures	3		
	CAC04 P	LAB: Data Structure	2		
	CAC05 P	LAB: JAVA	2		
III	CAC07	Data Base Management Systems	3	13	26
	CAC08	C# and DOT NET Framework	3		
	CAC09	Computer Communication and Networks	3		
	CAC07P	LAB: DBMS	2		
	CAC08P	LAB: C# and DOT NET Framework	2		
IV	CAC10	Python Programming	3	13	26
	CAC11	Computer Multimedia and Animation	3		
	CAC12	Operating System Concepts	3		
	CAC10P	LAB: Python programming	2		
	CAC11P	LAB: Multimedia and Animation	2		
V	CAC13	Internet Technologies	3	10	23
	CAC14	Statistical Computing and R Programming	3		
	CAC15	Software Engineering	3		
	CAC13P	LAB: JavaScript, HTML and CSS	2		
	CAC14P	LAB: R Programming	2		
VI	CAC16	PHP and MySQL	3	10	23
	CAC17	Artificial Intelligence and Applications	3		
	CAC16P	LAB: PHP and MySQL	2		
	CA-P1	Project Work	5		

VII	CAC18	Analysis and Design of Algorithms	3	11	21
	CAC19	Data Mining and Knowledge Management	3		
	CAC18P	LAB: Algorithms	2		
	CAC19P	LAB: Data Mining	2		
	CAI01	Internship	2		
VIII	CAC20	Automata Theory and Compiler Design	3	6	20
	CAC21	Cryptography and Network Security	3		
	CAC20P	LAB: Compiler Lab	2		
	CAP02	Project Work	6		

### MCOM Program structure

#### ISEMESTER.Com(MASTER OF COMMERCE)

Paper	Subjects	Instruction Hrs/Week	Duration of Exam(Hrs)	Marks			Credits
				IA	Exam	Total	
1.1	Monetary System	4	3	30	70	100	4
1.2	International Business	4	3	30	70	100	4
1.3	Macro Economics for Business Decisions	4	3	30	70	100	4
1.4	Information Systems and Computers	4	3	30	70	100	4
1.5	Advanced Financial Management	4	3	30	70	100	4
1.6	Human Resource Management	4	3	30	70	100	4
1.7	<b>SOFTCORE</b> Communication Skills	3	3	30	70	100	2
<b>ISEMESTER TOTAL OF CREDITS</b>							<b>26</b>

#### II SEMESTER.Com

Paper	Subjects	Instruction Hrs/Week	Duration of Exam(Hrs)	Marks			Credits
				IA	Exam	Total	
2.1	Indian Banking	4	3	30	70	100	4
2.2	Risk Management	4	3	30	70	100	4
2.3	Advanced E-Commerce & Mobile Commerce	4	3	30	70	100	4
2.4	Business Research Methods	4	3	30	70	100	4
2.5	Operations Research & Quantitative Techniques	4	3	30	70	100	4
2.6	Business Marketing	4	3	30	70	100	4
2.7	<b>SOFTCORE</b> Micro Finance	3	3	30	70	100	2



<b>IISEMESTERTOTALOFCREDITS</b>	26
<b>IISEMESTERM.Com</b>	

Paper	Subjects	Instruction Hrs/Week	Duration of Exam (Hrs)	Marks			Credits
				IA	Exam	Total	
3.1	<b>Common Paper</b> Business Ethics & Corporate Governance	4	3	30	70	100	4
3.2	Corporate Financial Reporting	4	3	30	70	100	4
3.3	Accounting for Managerial Decision	4	3	30	70	100	4
3.4	Strategic Cost Management-I	4	3	30	70	100	4
3.5	Direct Taxes & Planning	4	3	30	70	100	4
3.6	<b>Open Elective</b>	4	3	30	70	100	4
<b>IISEMESTERTOTALOFCREDITS</b>							<b>24</b>

Paper	Subjects	Instruction Hrs/Week	Duration of Exam (Hrs)	Marks			Credits
				IA	Exam	Total	
3.1	<b>Common Paper</b> Business Ethics & Corporate Governance	4	3	30	70	100	4
3.2	Financial Markets	4	3	30	70	100	4
3.3	Financial Services	4	3	30	70	100	4
3.4	Security Analysis	4	3	30	70	100	4
3.5	Portfolio Management	4	3	30	70	100	4
3.6	<b>Open Elective</b>	4	3	30	70	100	4
<b>IISEMESTERTOTALOFCREDITS</b>							<b>24</b>

Paper	Subjects	Instruction Hrs/Week	Duration of Exam (Hrs)	Marks			Credits
				IA	Exam	Total	
3.1	<b>Common Paper</b> Business Ethics & Corporate Governance	4	3	30	70	100	4
3.2	Relational Database Management Systems	4	3	30	70	100	4
3.3	Data Communications and	4	3	30	70	100	4

	Networking						
3.4	EnterpriseResourcePlanning	4	3	30	70	100	4
3.5	SystemsAnalysisandDesign	4	3	30	70	100	4
3.6	OpenElective	4	3	30	70	100	4
<b>III SEMESTER TOTAL OF CREDITS</b>							<b>24</b>

#### IV SEMESTER

Paper	Subjects	Instruction Hrs/Week	Duration of Exam (Hrs)	Marks			Credits
				IA	Exam	Total	
4.1	Common Paper Commodity Markets	4	3	30	70	100	4
4.2	Forex Management	4	3	30	70	100	4
4.3	International Financial Institutions & Markets	4	3	30	70	100	4
4.4	Banking Operations and Management	4	3	30	70	100	4
4.5	Dissertation	8	-	Viva - Vocce 50	150	200	8
<b>IV SEMESTER TOTAL OF CREDITS</b>							<b>24</b>

Paper	Subjects	Instruction Hrs/Week	Duration of Exam (Hrs)	Marks			Credits
				IA	Exam	Total	
4.1	Common Paper Commodity Markets	4	3	30	70	100	4
4.2	Artificial Intelligence	4	3	30	70	100	4
4.3	Distributed Computing and Applications	4	3	30	70	100	4
4.4	Data Mining and Data Warehousing	4	3	30	70	100	4
4.5	Dissertation	8	3	Viva - Vocce 50	150	200	8
<b>IV SEMESTER TOTAL OF CREDITS</b>							<b>24</b>

#### 4. Course Evaluation Pattern (CBCS) BCOM/BBA/BCA

Internal Evaluation Pattern	External Evaluation Pattern
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Two Internal Tests	= 20	Section A – 5X 2	= 10
Class Assignment	= 05	Section B – 6X3	= 18
Attendance	= 05	Section C – 14X 3	= 42
Total	= 30	Total	= 70

Course Evaluation Pattern (NEP) BCOM/BBA/BCA

Internal Evaluation Pattern		External Evaluation Pattern	
Two Internal Tests	= 20	Section A – 5X 2	= 10
Class Assignment	= 10	Section B – 4X5	= 20
Class Seminar	= 10	Section C – 2X 12	= 24
		Section D— 1X6	=12
Total	= 40	Total	= 60

Course Evaluation Pattern MCOM

Internal Evaluation Pattern		External Evaluation Pattern	
Two Internal Tests	= 20	Section A – 7X 2	= 14
Class Assignment	= 05	Section B – 4X5	= 20
Attendance	= 05	Section C – 3X 12	= 36
Total	= 30	Total	= 70

**Internal Assessment:**

Total marks for each course shall be based on continuous assessments and end term examinations. As per the decision of the Karnataka State Higher Education Council, it is necessary to have a uniform pattern of MCOM 30: 70, BCOM/BBA/BCA(CBCS) 30:70 and BCOM/BBA/BCA(NEP) 40: 60 for IA and End Term examinations respectively among all the Universities, their affiliated and autonomous colleges.

Total Marks for BCOM/BBA/BCA(CBCS) courses = 100% Continuous assessment (C1) = 15% marks Continuous assessment (C2) = 15% marks Semester End Examination (C3) = 70% marks.

Total Marks for BCOM/BBA/BCA(NEP) courses = 100% Continuous assessment (C1) = 20% marks Continuous assessment (C2) = 20% marks Semester End Examination (C3) = 60% marks.

Total Marks for MCOM course = 100% Continuous assessment (C1) = 15% marks Continuous assessment (C2) = 15% marks Semester End Examination (C3) = 70% marks.

## 5. Value Added Program introduced in 2022-23

### Programs introduced :

- Personality Assessment Program(E/P/G)
- Android(P/G)
- Software Testing(P/G)
- Personal branding(E/P/G)
- Data Analytics (P/G)
- CA Foundation Classes(P/G)
- Foreign Language-German(P/G)
- Foreign Language-French(P/G)
- SAP
- Digital Marketing
- IOT
- CCNA
- DEVOPS
- Diploma in Captial Marketing (P/G)
- Entrepreneurship Management (P/G)

## 6. Results Analysis

Year/Semesters	Program Code	Program Name	Number of students appeared in the final examination	Number of students passed in final examination	Percentage
2022-2023 ODD	B.Com	I B.Com	179	155	92.31%
	BBA	I BBA	190	155	87.1%
	BCA	I BCA	166	152	88.42%
2022-2023 EVEN	B.Com	II B.Com	176	163	79.08%
	BBA	II BBA	174	147	84.48%
	BCA	II BCA	147	138	93.88%
2022-2023	B.Com	III B.Com	139	97	69.78%

ODD	BBA	III BBA	149	130	87.25%
	BCA	III BCA	97	83	85.57%
2022-2023 ODD	B.Com	V B.Com	178	166	93.26%
	BBA	V BBA	189	174	92.06%
	BCA	V BCA	106	101	95.28%
2022-2023 EVEN	B.Com	VI B.Com	172	169	98.26%
	BBA	VI BBA	199	192	96.48%
	BCA	VI BCA	108	96	88.89%

### 7. Research Publications

Sl No	Name of the author	Title of the Paper	Name of the Journal	Year of Publication
1	Ms.M S Kokila	Published a paper entitled, Women Entrepreneurship Lag in India:Challenges".	Shanlax Publications	Jul-22
2	Mr.Jayalakshmi M	Published a paper entitled" An Analysis of Cryptocurrency: Asurvey on the future of Indian Digital Currency"	International Journal of Scientific Research in Engineering and Management (IJSREM)	Aug-22
3	Mr.Darla Nagaraju (Author) Ms.Jayalakshmi M(Co-Author)	Published a paper entitled, " A Review of Survey on the Latest Technology used In The Accounting and Accounting Profession"	International Journal of Food and Nutritional Sciences (IJFANS)	Nov.2022

4	Ms.Suchitra Deviprasad	Published a paper entitled" A review on De Dollarization move by India with purview of International Sanctions"	South India Journal of Social Sciences	Dec.2022
5	Ms.Eshwari B(Author) Ms.Jayalakshmi M(Co-Author) Ms.Ashwini Shedthi (Co-Author) Mr.Darla Nagaraju (Co-Author)	Published a paper on "A Comparitive study on Traditional and Blended learning teaching methods and their satisfaction level among students in online and offline Mode with Reference to Private Under Graduate Colleges and Special Reference to Bengaluru City"	Neuro Quantology	Dec.2022
6	Ms.Ashwini Shedthi (Author) Ms.Jayalakshmi M(Co-Author) Ms.Eshwari B(Co- Author) Mr.Chintanraj M Vernekar (Co- Author)	Published a paper on "Online Collaborative Environment for quality enhancement and sustainability in Higher Education Institutions:A quantitative study on measurement of perceived learning effectiveness with reference to dimensions of student engagement".	Neuro Quantology	Dec.2022
7	Mr.Arun Raghu Babu(Co-Author)	Published a paper entitled, Consumer Perception on Women Film Celebrity Endorsement and Purchase intention	Journal of Pharmaceutica l Negative	Feb.2023
8	Ms.M S Kokila	Published a paper, entitled: Big Data I-O Psychology and HRM:Progress for Research and Practice".		
9	Ms. Jayalakshmi M (Author) Mr.Arun Raghu Babu(Co-Author)	Published a paper entitled, " An In- Depth Examination of the Top Risk Management Strategies for the Industrial Sector".	Journal of Survey in Fisheries Sciences	Mar-23

10	Ms.Jayalakshmi M(Author) Mr.Darla Nagaraju (Co-Author) Dr.NagarajuKilari(Co-Author) Dr.S.Sudha Lakshmi(Co-Author) Ms.Sunitha S (Co-Author)	Published a paper entitled, " The review of effect of Robotics in Accounting and Auditing".	Journal of Survey in Fisheries Sciences	Mar-23
11	Ms.SerahSudhin(Author) Ms.Prasanna Prakash(Co-Author) Ms.Jyoti Harsha Shetty(Co-Author) Ms.Saranya R S(Co-Author) Ms.Jayalakshmi M(Co-Author)	Published a paper entitled, " Investigation of Investors Perception towards decisions related to Mutual Funds".	Journal of Survey in Fisheries Sciences	Mar-23
12	Ms.SerahSudhin(Author) Ms.Prasanna Prakash(Co-Author) Ms.Aradhana Agarwal (Co-Author) Ms.Saranya R S(Co-Author) Ms.Jayalakshmi M(Co-Author) Ms.Nanditha S Matad (Co-Author)	Published a paper entitled, "An Explorative study of HRM Based Innovation during the course of recruitment".	Journal of Survey in Fisheries Sciences	Mar-23

13	Ms.SerahSudhin(Au thor) Ms.Jyoti Harsha Shetty(Co-Author) Ms.Aradhana Agarwal (Co- Author) Ms.Sunitha S (Co- Author) Mr.Chintanraj M Vernekar (Co- Author) Ms.M Jayalakshmi (Co-Author)	Published a paper entitled, "Exploring Empolyce Engagement and Psychological well-being in a Virtual Workspace".	Journal of Survey in Fisheries Sciences	Mar-23
14	Mr.Chintanraj M Vernekar	Published a book chapter in the book titled E Commerce Management.	IOT Academy Publishers	Mar-23
15	Ms.Ashwini N K	Published a book chapter in the book titled E Commerce Management.	IOT Academy Publishers	Mar-23
16	Ms.Suchitra Deviprasad	Published a book chapter in the book titled E Commerce Management.	IOT Academy Publishers	Mar-23
17	Ms.Ashwini Shedthi	Published a book chapter in the book titled "E Commerce Management"	IOT Academy Publishers	Mar-23
18	Ms.Sowmya H L	Published a paper entitled, " NavyotharaSthreevaadhi Saahitya Vimarshae-Ondu Vishleshanae".	Journal of Emerging Technologies and Innovative Researc (JETIR)	Mar-23



19	Ms.M S Kokila (First Author) Mr.Arun Raghu Babu(Co-Author)	Published a paper entitled, " Women Entrepreneurship: An overview of Indian Scenario".	Journal of Survey in Fisheries Sciences	Mar-23
20	Ms.M S Kokila	Published a book chapter in the book titled "Entrepreneurship and Sartups"	Innovation Online Training Academy	Mar-23
21	Ms.M S Kokila	Published a book chapter in the book titled "Business Ethics"	Innovation Online Training Academy	Mar-23
22	Ms.Ashwini Shedthi	Published text book entitled, "Principles of management"	Specific International Publishing House	Mar-23
23	Ms.Jayalakshmi M (Author) Ms.Jyoti Harsha Shetty(Co-Author) Ms.Poornima H K (Co-Author) Mr.Chintanraj M Vernekar (Co- Author) Ms.Ashwini Shedthi (Co-Author)	Published a paper entitled, "Impact pf the Budgetary Control on Organisation Performance".	Journal of Survey in Fisheries Sciences	Mar-23
24	Ms.Jayalakshmi M(Author) Ms.Jyothi Harsha Shetty (Co-Author) Ms.Aradhana Agarwal (Co- Author) Ms.Ashwini Shedthi (Co-Author)	Published a book "Enterprise Resource Planning"	JEC Publications	Mar-23
25	Ms.Apoorva A (Author) Ms.Deepa Puranik (Co-Author) Dr.Nagrajukilari (Co-Author) Mr.Darla Nagaraju (Co-Author)	Published a paper entitled, " Liquidity, Profitability and Comparability position of Selected Indian Personal Insurance Companied:Analysis"	Web of Science	Apr-23

26	Ms.Ashwini N K (Author) Ms.Nishchitha (Co-Author)	Published a paper entitled, "Awareness of Mutual Funds among the Youths": A study with reference to Mangalore City"	ZKG International	May-23
27	Ms.Ashwini N K (Author) Ms.Nishchitha (Co-Author)	Published a paper entitled, "Investors perception towards mutual fund investment: A study with special reference to Mangalore city".	ZKG International	May-23
28	Ms.Suchitra Deviprasad	Published a paper entitled, " A Study on impact of Cyber Security on Financial Sector in India".	Humanities and Social Science Studies	May-23
29	Ms.Sowmya H L	Published a paper entitled" 21neya shathamanathakathaegallalishreesam vedhana"	International Journal of Kannada Research	May-23

#### 8. Placement Details

Batch(year)	Total No .of Students Placed
2022	172

#### 9. Infrastructural Facilities

- Class Room with Smartboard
- Wi-Fi enabled Secured Block
- RO Water Facility
- Air Conditioned Computer Lab
- Discussion Room

#### 10. Library Books

##### Number of books added for the year 2022-23

SLNO	Department	No of Books	Expenditure	No of Titles	Expenditure

1	BBA	180	38263.17	14	1833.03
2	B.Com	268	53649.00	16	2433.72
3	BCA	213	41827.80	16	3050.30
4	General books	27	7053.25	27	7053.25
	Total	688	1,40,793.22	73	14,370.30

### 7.0 Administrative Audit Criteria Review

For administrative audit review, the following criteria were framed:

S.no	PARTICULARS	ANSWERS
1.1	Campus Area	
	Exemplary	
	Good	✓
	Inadequate	
1.2	Campus Ownership	
	Owned by Management	✓
	On rent	
1.3	Office Space	
	Exemplary	
	Good	✓
	Inadequate	
1.4	Library	
	a. Do you have separate reading area for student & Staff?	Yes
	c. Do you display the new arrivals?	Yes
	d. Do you maintain Book Volumes?	Yes

1	BBA	180	38263.17	14	1833.03
2	B.Com	268	53649.00	16	2433.72
3	BCA	213	41827.80	16	3050.30
4	General books	27	7053.25	27	7053.25
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S.no	PARTICULARS	ANSWERS
1.1	Campus Area	
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1.2	Campus Ownership	
	Owned by Management	✓
	On rent	
1.3	Office Space	
	Exemplary	
	Good	✓
	Inadequate	
1.4	Library	
a.	Do you have separate reading area for student & Staff?	Yes
c.	Do you display the new arrivals?	Yes
d.	Do you maintain Book Volumes?	Yes

1.5	Laboratories	Exemplary	
		Good	✓
		Inadequate	
1.6	Security		Adequate
1.7	Water facility	Exemplary	✓
		Good	
		Inadequate	
1.8	Power Backup facility		Adequate
1.9.a	Washroom facility (for Male)	Exemplary	
		Good	✓
		Inadequate	
1.9.b	Washroom facility (for Female)	Exemplary	
		Good	✓
		Inadequate	
1.9.c	Washroom facility (for Staff)	Exemplary	
		Good	✓
		Inadequate	
1.10	Parking	Exemplary	
		Adequate	✓
		Inadequate	
1.11	Class rooms (as per requirement)	Exemplary	
		Adequate	✓
		Inadequate	
1.12	Staff room (Tick only one)		
		Individual Staff room with IT facility	
		Staff room with separate cabins	✓

		Departmental Staff	
		Common	
1.13	Seminar Room		
		Exemplary	
		Adequate	✓
		Inadequate	
1.14.a	Common room (Boys)		
		Exemplary	
		Adequate	✓
		Inadequate	
1.14.b	Common room (Girls)		
		Exemplary	
		Adequate	✓
		Inadequate	
1.15	Medical Centre facility		Yes
	Health Centre facility		Yes
	First-aid facility		Yes
1.16	Sports Facility		Yes
1.17	Indoor Sports facility		Carom, TT Chess <input type="checkbox"/>
1.18	Gymnasium		Yes
1.19.a	Hostel (Boys)		
		Exemplary	
		Adequate (with mess)	✓
		Inadequate	
1.19.b	Hostel (Girls)		
		Exemplary	
		Adequate (with mess)	✓
		Inadequate	
1.20	Transportation for students		Yes
1.21	Support services (**Bank/PO/**Xerox)		Yes

1.22	Canteen	Yes
1.23	Approach Road	Yes
1.24	Garden	Yes
1.25	Auditorium/ Assembly hall	Yes
1.26	Internet facility-Wifi Facility	Yes
	For Staff & students :	Yes
	For staff only:	Yes
1.27	Overall Maintenance	Exemplary
		Satisfactory ✓
		Not satisfactory
1.28	Does your College have a Language Lab?	Yes

### 8.0 Outcome of the students' meeting

- The college's impressive infrastructure significantly impressed the students, and they held the department's norms and regulations in high regard.
- The department's faculty was lauded for possessing unparalleled knowledge and experience, demonstrating a high level of professionalism in managing classes.
- The prioritization of soft skills and communication in the curriculum was emphasized by students as a noteworthy and beneficial aspect.

### 9.0 Outcome of the Faculty Meeting

- They took great pride in being associated with this esteemed organization
- The remuneration offered was a source of contentment for them.
- The recognition of contributing to the EPF was an additional aspect that they valued.

### 10.0 Department-wise Observations

## 10.0 Department-wise Observations

### 1. Bachelor of Commerce

The B.Com degree program of New Horizon College initiates the students into the principles and practices of advanced accounting and the dynamics of management, marketing, banking, auditing, company law, secretarial practice, and allied disciplines. This degree is designed to develop excellent analytical skills for decision-making in business, finances, banking, taxes, and the economy. The department is committed to providing the best facilities to the students regarding knowledge dissemination, infrastructure, placements, and exposure to recent developments in the world of commerce. The dedicated team of faculty members continuously strives to strengthen the basics of accounting and finance, which is crucial to all micro and macro decision-making.

#### OBSERVATIONS

- The academic program follows the CBCS /NEP pattern at the undergraduate level.
- Teaching faculties and students are encouraged to take up social activities to raise social awareness among students.
- Faculties are encouraged to take part in National and International conferences.
- Department has qualified and experienced teaching faculty.
- Innovative and participative methods of teaching have been in practice.
- Faculties are encouraged to take part in faculty development programs.

### 2. Bachelor of Business Administration

The Department of BBA aims to prepare young graduates to take up future challenges in the competitive Business environment. The Department of BBA is a premium Department in the New Horizon College, Marathahalli, Bangalore. The Department has well-qualified faculties equipped with modern teaching techniques and methodologies. The Department aims to provide holistic development among students enabling them to succeed as professionals. The department organizes Guest lectures, workshops, Seminars, and Industrial visits to bridge the gap between Industry and Academia.

#### OBSERVATIONS



- The academic program follows the CBCS and NEP pattern at the undergraduate level.
- The Faculties with high research skills will contribute to the student's projects and internships.
- Guest faculties are invited to share their knowledge on their respective field of specialization.
- Faculties are encouraged to take online courses by making it mandatory to seek appraisal.

### **3. Bachelor of Computer Application**

The Department of Bachelor of Computer Application prepares the students for the manpower requirement of the fast-developing IT/Software industry. Students who join the department of BCA at the college come from varied backgrounds. To enable them to familiarize themselves with the course, orientation classes are held to make students feel at ease with the content of the degree curriculum and to develop rapport with their peers and classmates. The multicultural nature of the students helps them develop interpersonal relationships and improve their communication skills for a better work environment.

#### **OBSERVATIONS**

- The academic program follows the CBCS and NEP pattern at the undergraduate level.
- Faculties are encouraged to take up online courses by making it has the mandate to seek appraisal.
- Guest faculties are invited to share their knowledge on their respective field of specialization
- Department has qualified and experienced teaching faculty.

### **4. Master of Commerce**

M.Com is a postgraduate master's degree program in commerce. It typically focuses on advanced studies in subjects related to commerce, accounting, economics, finance, management, and business studies. This program often provide opportunities for students to engage in research projects or pursue specialization in specific areas of commerce or business. This may involve conducting independent research, writing a thesis, or participating in seminars and workshops on advanced topics. The skills and knowledge gained through an M.Com program are transferable and applicable across different industries and sectors.

#### **OBSERVATIONS**

- At the postgraduate level, the curriculum adheres to the NEP pattern.
- In order to increase students' social awareness, teaching staff and students are urged to participate in social activities.
- Participation in national and international conferences is encouraged for students and faculty members.
- The department employs knowledgeable and skilled educators;
- Advanced, student-centered teaching techniques have been implemented.
- Participation in faculty development initiatives is encouraged among faculty members.

### 11.0 Observations for Administration

1. The Administrative Structure is well-established, and it operates effectively.
2. Student facilities such as hostels, health centers, browsing areas, and libraries are operating well.
3. The library is fully automated, digitally controlled, and prepared to meet the needs of the student and teaching communities.
4. Scholarships, educational grants, and stipends are recorded in a register.

### 12.0 Recommendations

The efforts for various activities are well-planned and organized, and achievement is commendable. The committee would like to make the following suggestions for the enhancement of the quality of academics and institution:

1. Increasing the number of faculty members possessing Ph.D., NET, and SLET qualifications.
2. Faculty members are required to meticulously examine the syllabus, pinpoint novel subjects, and offer recommendations to the university.
3. Augmented involvement in research endeavors and consultation services is encouraged.
4. Enhancing institutional collaboration is a priority.
5. Encouraging students to take competitive exams like the NET and KSET.

### 13.0 Declaration

I agree with all the recommendation and observation mentioned in this report.

  
IQAC - Coordinator

  
Principal  
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