



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	New Horizon College, Marathalli
• Name of the Head of the institution	Dr.R.Bodhisatvan
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08066297777
• Mobile No:	9900237217
• Registered e-mail	principalnhcm@newhorizonindia.edu
• Alternate e-mail	principalnhc.edu@gmail.com
• Address	New Horizon College, Marathalli Outer Ring Road, Bellandur Post, Bangalore - 560103
• City/Town	Bangalore
• State/UT	Karnataka
• Pin Code	560103
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Self-financing				
• Name of the Affiliating University	BENGALURU NORTH UNIVERSITY				
• Name of the IQAC Coordinator	Arun Raghu Babu				
• Phone No.	08066297777				
• Alternate phone No.	08028440666				
• Mobile	9972342775				
• IQAC e-mail address	hod_bba.nhcm@newhorizonindia.edu				
• Alternate e-mail address	arun.rb599@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://newhorizoncollege.co.in/wp-content/uploads/2023/08/Year-Report-1.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://newhorizoncollege.co.in/wp-content/uploads/2023/08/COE-2020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.11	2019	18/10/2019	17/10/2024
6.Date of Establishment of IQAC			09/02/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NILL	NILL	NILL	2021	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	6	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Increased intake of students in the BBA department. 2. Ensured more number of faculties registering for Ph.D. 3. Timely conduct of the Academic Administrative Audit. 4. Increased overall pass percentage with a rank at the university examination level. 5. Revamping of the value-added programs to meet the industry requirements and placements.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To enhance the intake in BBA department	The college applied for increase in intake under BBA program accordingly, one section comprising of 60 students was admitted for the academic year 2020-21 after approval from the university. This has resulted in attaining 100% admissions in BBA taking the total from 180 to 240.
To register more faculty for PhD program	The IQAC motivated, encouraged and organized various research-oriented programs for faculty members and made them register for PhD.
To apply for permanent affiliation	Acceptance letter of permanent affiliation received, final order in process.
To organize inter-collegiate FDP	Resource persons for inter-collegiate FDPs were our own college faculty members, Dr. Naveen and Mr. Rajesh. Topics "FDP on inspiring innovation by deploying design thinking" and "FDP on leveraging data science to unleash the economic growth" respectively.
To improve overall results	Intense coaching extended to all students. Results percentage had crossed above 95% and the college has bagged 3rd rank in the university examination of 2019-20.
To revamp Value Added Programs (VAP)	5 new Value-Added Programs were introduced to make it more market relevant and job oriented. Programs introduced were Personality Assessment Program, Personal branding, SWIFT programming, Capital markets and SPSS.

State level Webinar on Kannada Literature	State level Webinar on Kannada literature was organized by the Kannada department initiated under IQAC. Resource person- Dr.H Sasikala -Professor, Department of Kannada, Bangalore University.
Workshop on Investor Awareness Programme	A workshop on Investor Awareness Programme was organized by the Finsafe India Pvt Ltd, in association with L & T Mutual Funds on 1st September 2020, equipping students with strategies to handle their money with focus on goals, growth and safety of investment amidst pandemic of V Sem BCOM, BBA & BCA Students.
To organize professional/technical development programs	3 days professional development program was organized to facilitate and train faculty members to use latest online tools for effective virtual class. Sessions were handled by external experts Ms. Kavitha and Ms. Namitha from Learning Ethos.
To organize National level webinar	One day National level webinar on "Gender Stereo types and Education", resource person was Dr. Manju Kumari from Nirmala college for women, Coimbatore. The webinar focused on effects of gender stereo type beliefs on modern education.
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Governing council	08/11/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	02/02/2022

15. Multidisciplinary / interdisciplinary**16. Academic bank of credits (ABC):****17. Skill development:****18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)****19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):****20. Distance education/online education:****Extended Profile****1. Programme**

1.1 203

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 1502

Number of students during the year

File Description	Documents
Data Template	View File

2.2 280

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 444

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 49

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 49

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	203
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1502
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	280
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	444
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	49
File Description	Documents
Data Template	View File

3.2	49
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	28
Total number of Classrooms and Seminar halls	
4.2	203.82
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	240
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the institution is affiliated to Bangalore North University, the institution follows the curriculum prescribed by the University. The institution ensures effective curriculum delivery through a well-planned and documented process with well-defined and informed learning objectives and outcomes. To execute the above the institution has set up a body called as Academic advisory committee.

Based on the university calendar of events, the college calendar of events is prepared. Curriculum delivery is planned and incorporated in the college calendar of events that goes into regular supervision and time-bound delivery for the conduct of various events as mentioned above.

The Head of the department in discussion with the principal allots the subjects to faculty members based on their preferences and specializations. Accordingly, the concerned subject teachers

prepare the lesson plan which includes lecture hours, assignments, tutorials, lab hours, topics, mode of delivery, tests/ exams, special class & course outcomes.

The faculty prepares study materials and ICT-related learning materials. The interactive approach of teaching is provided besides guest lectures, Webinars, workshops, and seminars being organized in the institution.

A collective decision was made by the academic advisory committee for a non-compromise curriculum delivery by the faculty members through the usage of online platforms.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college academic calendar is prepared according to calendar of the affiliating university. The Calendar of events includes the date of commencement, schedule of internal exams, working days, teaching days, internal marks submission, seminars, guest lectures, workshops, industrial visits, holidays, last working day of the semester, etc.

Both COE and timetable is published on the website of the college. Internal exams are conducted as per the calendar of events. For the implementation of the Internal Assessment Process, the examination committee is formed at the college level which monitors the overall internal assessment process and Continuous Internal Assessment.

The College has adopted a method of assessing the academic performance of the students on a continuous basis.

The schedule of two internal exams, one being after one month of commencement of classes and the second internals as preparatory exams during the end of the semester as mentioned in the calendar of events. The final internal marks obtained by the students are uploaded both in the college web portal (Edumerge) as well as in the University portal at the appropriate time.

Provision is also made while framing the academic calendar for the conduct of co-curricular and extracurricular activities.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

14

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1502

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1502

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has ensured pleasant environment with respect to issues related to Professional Ethics, Gender, Human Values, Environment, and Sustainability into the curriculum through courses offered by the university which inculcate to the students a sense of being ethical.

The integration of cross-cutting issues into the curriculum is illustrated below:

Issues related to gender: To prevent and create awareness against

sexual harassment, and to empower the women employees, the institute has constituted Women Empowerment Cell, Anti-Sexual Harassment & Anti-Ragging committees. Boys and girls are encouraged to collectively participate in various in-house and external activities. The respective committee/cell organizes events that sensitizes students.

Environment and Sustainability: The university curriculum has integrated the same as a subject in order to educate about the environmental hazards. Various extension activities are organized through NSS and LEO club. Students are sensitized through hoardings and signages for a clean and pollution-free campus. Green audits are exercised regularly.

Professional Ethics, Human Values: Students are taught moral and ethical behavioural values through the mandatory subject integrated into the syllabus. Human Rights Protection Cell carries out activities related to constitutional rights, individual roles, ethical responsibilities, societal interest, code of conduct and discipline.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

253

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://newhorizoncollege.co.in/wp-content/uploads/2022/05/1.4.2-1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

560

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

404

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has initiated special programs for advanced learners and slow learners and is committed to making sure that the slow learners are aligned to the expected level.

The institution has a definite approach in identifying fast and slow learners and is accordingly mapped, immediately after the first internals of the semester.

For the slow learners, a special program called "connect hours" on a regular time period to facilitate them to perform better in their respective subjects. Connect hours are generally conducted after the regular class hours. Concepts that are dealt with in the class are again explained in more simple terms before the end of the day.

On the other hand, for the advanced learners, the institution has an extended facility of "reconnect hours" by which students are provided exclusive coaching to qualify them for exemplary performance.

Besides the above, as students step into the first semester with different subject backgrounds, the institution provides "Bridge Courses" in order to acquaint them with the basics of the respective streams.

During the end of every semester, remedial classes are organized for students who may still find subjects challenging and difficult in order to perform better.

File Description	Documents
Link for additional Information	https://newhorizoncollege.co.in/resatt/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1502	49

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution is very particular about providing the students hands-on experience that increases their practical learning and knowledge by using many such student-centric methods.

Group discussions

Group discussions are conducted on various topics in the field of management and commerce. This helps the students develop an actual perspective about the practicality of things in the industry, learn the concepts and serves as a platform to gather more information about the topic from all the participants.

Role Plays

Industry-oriented role plays are conducted to make students think from the industrial point of view and develop decision-making skills. Role-plays are conducted using business personalities, decision-makers, policymakers and industry personnel.

Case studies

Case studies are discussed as group activities. This inculcates team spirit amongst students and it helps them address different

situations in the industry at different times.

Seminars, guest lectures, and workshops

Seminars, guest lectures, and workshops are conducted under the guidance of real-time industry experts with live knowledge of current industry trends and practices.

Quiz contests

Quiz contests are yet another unique way of making students remember terminologies, brands, logos, names associated with companies and businesses that helps to understand concepts well.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://newhorizoncollege.co.in/category/guest-lectures-bba/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In particularly the academic year 2020-21, the world saw a once-in-a-century pandemic that changed the face of all the industries upside down. The education sector suffered the most. The students were made to stay at home due to the worldwide lockdown.

In this scenario, the need for ICT-enabled tools for the education of students became the need of the hour more than ever before.

Hence the institution further increased the use of ICT tools, besides the ones that were already in place. Every teacher used respective devices like webcam-enabled laptops, tablets, smartphones, etc. to handle classes online. A lot of attempts were made to virtually create the classroom environment.

The Institution did work on various e-platforms using ERP solutions.

Students were given the login credentials for a software called "Edumerge" where they could access the study materials, appear for online examinations, check their performance, etc.

For interactive teaching, various platforms like Zoom, Google Meet, Microsoft Teams was used as live tools. Besides this, extra and co-curricular activities were conducted using the above platforms.

Many teachers also recorded their sessions and uploaded them on YouTube, so as to facilitate the students for any future reference and clarification.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://newhorizoncollege.co.in/category/innovative-teaching-methods/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

49

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

3

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time during the induction program. The institution maintains utmost transparency in the examination and subsequent evaluation process.

The process followed for internal examination and evaluation is mentioned below:

1. The examination committee holds meetings regarding the conduct of internal examinations, framing of question papers, schedule, Scheme of evaluation, etc.
2. Evaluated papers are distributed to students and in case of any discrepancy, the same is settled/clarified with the respective subject teacher.
3. Consolidated internal marks belonging to students are displayed on the college notice board.
4. After the first internals, a Parent-Teacher meeting is organized to discuss the performance of their ward.
5. The final internal assessment marks are based on performance in internal exams and also include the percentage of attendance, assignments, project work, participation in skill development activities, and the like.
6. The final internal marks are shared with the students through Edumerge (Online portal) and any corrections thereto are immediately addressed before submission of the same to the university.

File Description	Documents
Any additional information	View File
Link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/05/2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The institute has devised an efficient mechanism to deal with examination-related grievances which are transparent in the pattern and conduct of internal examination and rectification of grievances is time-bound.
- The college adheres strictly to the guidelines and rules issued by the affiliated University.
- The internal timetable is posted well in advance on the

college website under the calendar of events and as a scrolling message.

- Room allotments are planned for the smooth conduct of the exams.
- The answer scripts are evaluated and the respective subject teachers will hand over the scripts to the students for review. Any clarifications or grievances on the same are addressed by the subject teacher.
- As and when the internal marks are awarded and in case of discrepancies, the same is addressed by concerned teachers and the Head of the department.
- Any student who is unable to attend internal exams due to genuine reasons is re-considered for exams under a special arrangement.
- Internal assessment marks and the performance of students, in general, are shared with the parents' community for better monitoring and transparency.

Any confusions, corrections, support/help related to examination matters are settled by the examination committee.

File Description	Documents
Any additional information	View File
Link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/05/2.5.2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Since the institution is functioning under an affiliated university it simply follows the learning outcome-based curriculum framework designed by the university. The outcomes of each discipline in terms of program and course are uploaded and displayed on the college website that has a dedicated URL (www.newhorizoncollege.in/wp-content/uploads/2022/03/Course-Outcomes-Program-Outcomes.pdf).

Another form of communicating is through an orientation program during the commencement of every academic year for the new batch of students admitted. This is basically done to make the students understand the POs and the PSOs. Course outcomes are clearly explained and communicated to the students as and when the course

is delivered.

Teachers are oriented regularly and also made to compile attainment reports so as to have a thorough idea about POs, COs & PSOs.

COs, POs & PSOs are displayed through boards in strategic locations in the respective departments visible to faculty members and students. Further to familiarise faculty members and students, expert talks and workshops are organized.

Awareness to students about COs, POs, and PSOs are created through extension programs to have a practical understanding of the outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://newhorizoncollege.co.in/bba/#course-outcome
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Guidelines provided by the affiliating university serve as the basis for mapping the POs with the COs. The attainment level will be decided by the IQAC every year. The measurement of the course outcomes is computed by the respective faculty member during the given period of time. The following are the generic tools used for measuring COs: -

Direct Measures:

1. Assessment value consisting of internal test/ exams- 30 Marks

Internal Assessment Marks decided by the teachers are based on written tests/ exams, attendance, assignments, projects, presentations, skill development, practical, viva voce, etc.

1. Assessment value is computed based on university examination - 70 Marks

On declaration of results by the university, each course result is analyzed in the department with the teachers based on which a collective decision and suggestions are made for further improvement

Measurement of POs & COs

Indirect Measures

1. Students' participation in various Co-curricular and extra-curricular activities- Internship, Lab hours, extension program, etc.
2. Percentage of students getting enrolled for higher studies.
3. Percentage of students getting placed in various jobs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/03/COPO-Course-Outcome-Program-Outcome-1.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

397

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://newhorizoncollege.co.in/wp-content/uploads/2022/07/SSS-2020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

6.5

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

9

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

22

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Grooming better students today is to make them responsible

citizens tomorrow as said, it becomes inevitable to develop and inculcate national building activities among budding students so that they will start contributing their lending hands-on different social activities at this young age. The extension programs (2020-2021) conducted by the institution focused on making the environment clean, green, promoting awareness on cancer, creating health-conscious among the students through NSS, LEO club, and several development activities with collaboration with non-Governmental organizations and industries.

The Key aspects of the programs conducted include awareness sessions on childhood cancer, International Yoga Day, Covid 19 awareness program, world nature conservation day, promoting fitness during lockdown and tree plantation, and several others.

These extension activities are conducted by the institution with the primary objective of developing neighbourhood community making the world a sustainable better place for livelihood development thereby transforming lives and equipping students to participate in the nation building activity. Students participating in such activities are also able to translate socially-oriented subjects into action and get to realize the reality of hazards and the advantages of doing away with them and also build them into responsible citizens in the near future.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/videos-nss-club/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

440

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

173

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and other facilities for teaching-learning.

Classrooms

There are 26 well ventilated well-furnished lecture rooms. All the classrooms are installed with projectors, CCTV cameras, ICT-

enabled classrooms make the learning and teaching process interesting, creative, and more inclusive.

Computer Lab & Wi-Fi

The institution has a well-equipped computer lab with enough computers. Computer facilities are made available to the students for at least 8 hours a day and a lab assistant to maintain the efficiency of the college computers and accessories.

Language Lab

The laboratory is equipped to assist learners in understanding aural comprehension and written proficiency. The systems in the language lab are updated with spoken English techniques, phonetics, written communicative English, web-assisted materials, videos, and other English language learning methods.

Library

The institution has established state of art library and information center. The library is also attached with digital access to the study materials and books and has internet facilities extended also attached with an audio-visual room for subject-oriented interactions.

Seminar Hall & Auditorium

The institution houses one auditorium with an 800-seater attached with the best acoustics system. Besides, the institution also has 2 seminar halls with a seating capacity of 168 & 200 respectively.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://newhorizoncollege.co.in/facilities /

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To hone and explore the hidden talents of the students, adequate infrastructure facilities are provided in the form of the auditorium, mini-auditorium, open stage, college quadrangle,

college sports grounds, indoor & outdoor stadium, besides, a well-equipped gymnasium and yoga center is in place.

Auditorium

A 700-Seater Auditorium built to emulate international standards serves as a platform for hosting inter/intra collegiate cultural performances. It is well equipped with air conditioners, high-quality sound systems, bright lighting, and a digital backdrop.

Mini-auditorium

Two mini auditoriums with a seating capacity of 200 and 168 respectively with centralized air-conditioned, good audio systems, and facility for digital presentation and provision for screening movies.

Gymnasium, Indoor & outdoor sports complex

The campus features a well-equipped gymnasium (indoor & outdoor) and provision for indoor and outdoor sports that includes table tennis, carrom, chess, etc. The campus has a huge playground to play Football, Volleyball, Tennis, Kabaddi, and Basketball.

Yoga

The institution has provisioned to provide our students with floor space for yoga to improve their mental health which can help build their concentration levels. The yoga classes are regularly scheduled between 7:50-8:50 am every Saturday handled by well-trained yoga instructor to help students cope up with healthy strategies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://newhorizoncollege.co.in/sports/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

28

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/04/Additional-Information-Class-room-Master-time-table.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

203.82

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library at the institution uses EASY LIB(licensed software) which is used for library management around the world.It is an integrated system with all the necessary modules needed for running a library very professionally and efficiently.

Some of the features of EASY LIB are as follows:

- Maintains login and logout details of users(student &staff)entry on a daily basis.
- Useful for the entry of Periodicals.
- Online Public Access Catalog:OPAC runs on intranet / internet without any necessity installation on the machine. The client only connects at runtime.
- Sending due reminders to users.
- Membership Module.
- Bar code configuration and print.
- Cataloguing and Accessing
- Data Migration.
- Stock verification :Annually stock verification is done to know the missing inventories.
- Circulation Module (Issue/Return).
- Flexible Reporting:Provides Access to RDBMS so reports can be easily customised and prepared as per individual requirement.

The Institution pays Annual Maintenance charges(AMC) for the maintenance of software.The Library also provides access to several journals ,e-journals and e-books.Some of the prominent E-Resources under NLIST are as follows :Cambridge University Press, Annual Reviews, JSTOR,Oxford University Press, Indian Journals,Economic and Political Weekly Cambridge Books Online,EBSCO,Sage Publication eBooks,E-library,Springer e-books, Taylor francis e-books etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://newhorizoncollege.co.in/library/#1597050376489-195d685b-71a3

4.2.2 - The institution has subscription for the B. Any 3 of the above following e-resources e-journals e-

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.38

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

7.49

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college updates its IT facilities on a regular basis. For internet Facilities College has signed MOU with two vendors City

Online Services and Reliance Jio. The institution provides seamless 200 MBPS bandwidth speed of broadband connection

All staff rooms, offices, as well as classrooms, are networked with LAN & unlimited internet connection. Faculty members have access to NLIST and Institution Library utilizes Easylib automated software.

The college has hired 'Edumerge' for all LMS purposes in order to effectively manage administration, communication, and classroom learning as well. Edumerge supports online tests, attendance tracking, domain-related classroom activities, Youtube learning, assignments, evaluation, report cards, etc. Edumerge portal also extends support towards students' feedback regarding their experience with teaching-learning practices and infrastructure facilities provided by the college.

All the staff members including teaching and non-teaching staff use the HRMS website named 'Smart HR' to update their leave status and the latest details regarding their qualifications, programs attended, papers presented, etc.

The management is continuously working to upgrade the latest infrastructural support in the college. During the lockdown period institution supported and upgraded its teaching and learning through online mode using Google suite and Zoom platform.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.edumerge.com/

4.3.2 - Number of Computers

240

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.10

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has specialized dedicated departments to attend and address all kinds of issues in order to maintain the academic and physical support in its perfect condition.

Laboratories:

The concerned maintenance department ensures that the required

software is updated as and when required. The maintenance incharge regularly monitors and checks the working conditions of each system by maintaining the related records and reports.

Library

For all the books issued and received the records related to it are maintained through Easylib software which is an Integrated Library Management System (ILMS). From time-to-time stock verification is carried out to ensure that there are no losses or damage to the books.

Sports

Maintenance of sports infrastructure facilities is carried out by a dedicated maintenance department who immediately attends on requirements and repair works. Any issues arising related to sports are brought to the attention of the dedicated maintenance department through emails.

Classrooms

All the classrooms are equipped and enabled with the latest infrastructure such as LCD, white screens with LAN & Wi-fi connection. The maintenance of classrooms, corridors, washrooms, common areas is directly supervised by administrator and Principal. Regular maintenance/replacements are immediately addressed and solved.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/03/4.2.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

49

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

164

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://newhorizoncollege.co.in/wp-content/uploads/2022/05/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

252

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

252

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

77

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

58

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

54

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

9

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Representation of the students and student body into administration, academic, co-curricular and extracurricular activities had been a regular practice in our institution. The student activity center (SAC) is a constituent of student representatives carefully selected through a collective decision of the Principal, HODs and Committee heads.

The SAC is headed by the President, Vice-President, club heads and co-ordinators.

Members of SAC play a pivotal role in all the major administrative, academic and co-curricular activities of the college. The body also plans and executes various literary and cultural activities besides ensuring maximum student participation. The SAC members host and anchor official programs of the institution and also

engage in conduct of intra-collegiate and inter-collegiate competitions.

Students' representation in various activities is as important as any other representative for future growth and effective functioning of the institution. The Students are drawn from SAC to lead various committees and cells like Entrepreneurship cell, Human rights protection cell, Anti-sexual harassment cell and Anti-ragging cell. SAC members are also made to represent in the organizing committee of CONFERENCE, SEMINARS & WORKSHOPS and Students from SAC are the exclusive members of the discipline committee. Major membership comes from the SAC in the CULTURAL, SPORTS and NSS COMMITTEE.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/student-clubs/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of the institution is very much registered and functions as per the norms. The college has hired a specialized agency that extends support in increasing the membership. The members of the association have positioned themselves in reputed business and corporate houses besides some of them turning out to be entrepreneurs.

Alumni association with college had been fruitful as it has facilitated on a professional networking platform. The association was instrumental in organizing Guest Lectures, Career Counselling programs, financial support to needy students and has extended help to connect with big corporate houses for placements. Members of the association stepped forward to have alumni meet followed by review meetings online. The outcome of the review meetings made us invite an alumni Ms. Payal Agarwal for a talk on the topic "Journey from College to corporate" which inspired the students. Yet another important support by the alumni was the collective financial contribution to the tune of Rs.1,23,341.

Yet another important highlight of Alumni Meet is an internship opportunity for our students through alumni referral. The alumni members have also extended mentorship support to students aspiring for job opportunities at the managerial level and also for entrepreneurship ventures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of effective leadership in tune with the vision and mission of the college in order to create world-class professionals. The institution engages the highest standard of transparency and accountability in implementing the strategies.

Nature of Governance:

- The Governing Council is the supreme body that monitors and evaluates the functions and operations of the institution to impart quality education.
- The Governing Council formulates and approves the mission, strategic vision, long-term academic plans, and an annual budget in accordance with the interest of the stakeholders.
- The Governing Council approves the budget allocation towards infrastructure, training, academic activity-related expenses, recruitment, research, and development.

Collective suggestions of staff for consideration by Management:

- The principal, the management, and the staff formulate and review the plans and policies to be effectively implemented for the academic year.
- Various statutory committees consisting of the staff are formed for the smooth implementation of the policies.

- Any suggestion or recommendation made by a committee is discussed with the principal and the HODs with due consideration.
- Teachers actively participate in the decision-making process by presenting their suggestions and recommendations as and when required.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/about/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As an educational institution of excellence, it takes pride in maintaining a strict professional policy of inclusion, participative management, and decentralization of authority aimed at promoting healthy and constructive growth of the college. The academic and administrative tasks are performed under the collective cooperation of various committees and the administrative body.

- The policy of participative management is strictly followed in the college to encourage the staff to build commitment and develop initiatives to work in teams. The combined interests and opinions of faculty, students, and stakeholders are considered when certain measures are implemented. For example, when a new VAP (Value Added Program) is added to the curriculum, the feedback from the students, faculty, and industry personnel is considered to measure the effectiveness of the program, and suggestions are welcomed and are implemented.
- The policy of decentralization of authority distributes functions and responsibilities at various levels and areas. Accordingly, decisions are taken at every level. Each employee is empowered to take decisions concerning their field of expertise. For example, when a new faculty member is recruited, all the faculty members participate in the selection process and a joint decision is taken.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/07/6.1.2-Organisation-Structure-of-the-Institution_rotated.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic plans focus on the following aspects.

Curriculum Delivery:

A well-defined approach of teaching-learning practice is regularly developed through continuous learning and training by all the faculty members through time schedules, reports and records, assessments and evaluation and parallely giving importance to ICT enabled delivery.

Student Competency Enrichment:

Need-based skillsets through training is offered to the students by the various value-added courses and other hands-on learning programs.

Faculty Development & Research:

This is done by encouraging teachers to present and publish research papers, undertake minor and major projects with participation of students.

Collaborative Agreements:

The institution has established collaborative agreements with corporates for offering professional training.

Extension and Outreach Services:

Series of such programs have been conducted to apply the theoretical knowledge into practice that promotes greater learning

experiences and to create a sense of social responsibility and consciousness.

Environmental Protection:

Demonstrative sessions and awareness programs are made to be carried out by the students through which the environment stays protected.

Optimal Utilization of Human and Financial Resources:

The institution has always ensured optimal use of Human and Financial resources. There is a well-defined process-driven approach for all kinds of recurring and fixed expenses.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/07/6.2.1-compressed_organize_d.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient which is reflected through policy implementation, administrative setup, appointment, and service rules.

The key component of the organizational structure of the college consists of the Governing Members which acts as an important strategic body. The organizational structure lends itself to sustaining institutional capacity and educational effectiveness through the involvement of internal and external members in various Committees/ Boards. Various stakeholders of the institute are members of different committees constituted by the institution. The decision-making procedures are made at appropriate levels in the organizational hierarchy.

As per the university/ government guidelines, various cells like

Anti-ragging Cell, Anti sexual harassment cell, Human Rights Protection Cell, etc. are also in place to address sensitive social issues. There are various committees with well-defined functions that give academic and administrative effectiveness in the institution. A committee comprising of administrative staff is involved in the evaluation of the outcomes of the various activities of the respective departments and committees. An optimum level of decentralization is in practice through autonomous flexibility to the departments and participative decision-making process.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2020/06/HR-POLICIES-2019-NHC-10-Copy-1.pdf
Link to Organogram of the Institution webpage	https://newhorizoncollege.co.in/wp-content/uploads/2022/07/6.2.2-Organogram-of-the-Institution.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

1. Recreational trip for staff members.

2. Gifts for staff members during Dusshera and Diwali.
3. Free transport facilities for staff.
4. Concession in tuition fee for children of staff members, studying in New Horizon Educational Institution.
5. Staff Referral Incentives.
6. Medical Insurance for teaching and non-teaching (Tie-up with SAKARA hospital) staff members
7. Food and accommodation in hostel.
8. Subsidized food accommodation for the security staff members.
9. Birthday celebration of staff members.
10. Clinic-immediate medical attention during any emergency.
11. Reimbursement of children's book, bags, uniform, shoes, etc given to children of staff members whose income is less than 15000/- per month.
12. Uniform for class IV employees.
13. Maternity leave with two months paid salary: A teaching women employee may avail maternity for the duration of a semester. She may report back at the commencement of the next semester with full pay of two months only. Non-teaching women employees may avail maternity leave up to 90 days, both pre-natal and post-natal with full pay for two months only.
14. Ambulance facilities.
15. Counselling services.
16. Medical and Accident Insurance for the transport department staff.
17. Subsidised food for faculty in the college hostel mess.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/07/6.3.1-Staff-welfare-schemes.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

39

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

39

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows an online methodical process for the appraisal of teaching and non-teaching staff so as to reward the commendable performance by the college staff. The appraisal system also demands that the staff enrich their knowledge and quality of

work by taking up research and training.

Faculty members are assessed and appraised on their effective teaching practices and methodology by the students and the IQAC. The students rate the teaching methodology of the faculty on a scale of 1 to 5. The average performers meet the principal and the HODs and discuss the corrective measures they can adopt in their teaching methodology, classroom control, and class preparation. The faculty who excel in their area of work and contribute towards the development of the institution are rewarded with increments or promotions. On the other hand staff with low scores are put into various training programs. Besides the above, faculty also undertake self-appraisal based on a full-proof self-appraisal format.

For Non-Teaching Staff, a customized assessment system is established based on their responsibilities. Areas such as promptness, work knowledge, technical skills, teamwork, openness to learning, approach towards stakeholders, students, co-workers, etc form the parameters for the appraisal.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/07/6.3.5-Promotion-Policy.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Two financial audits are conducted every year. It has a full-time Accounts Department to ensure maintenance of annual accounts and audits. The college is an affiliated and self-financed institution. It calls for regular internal and external auditing and maintains a transparent record of all financial transactions. Two audits are conducted in an academic year, one being internal and another external audit. External Surveillance Audit is conducted by Chartered Accountants. Vouchers, TDS, bills, quotations, purchase orders, and authorization of payments are examined by the auditors. Quotations are sought from vendors, genuine ones are identified and the Chairman's approval is taken

before finalizing the vendors. The final approving authority for any financial transaction is the Chairman. Both the internal and external auditors also check the payrolls, attendance, Form 16, TDS deduction, documentation of tax proofs, etc. The external auditor for the institution is I.S Prasad and Co. The external auditing goes on for six to seven days and after the completion of it, a report is submitted to the college. Any kind of feedback or suggestion is intimated to the accounts department. The institute uses accounting software such as Tally ERP9, Saral TDS, and has a record of maintaining error-free accounts.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/07/6.4.1-Financial-Audit-Report.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution always believes in transparency and diligence in all academic and administrative matters when it comes to fund mobilization and utilization.

Mobilization of Funds:

As the institution is self-financed it has to depend majorly on the tuition fees, which act as the important source of funds. In addition to it, the institution also sources funds through bank borrowings.

Internal generation of funds is mobilized through rent from food outlets, stationery shop, auditorium, playground, Bank extension counter, and ATM service.

Funds are also mobilized through alumni association, sponsorships from corporate and business houses for the conduct of intercollegiate fests and events.

Optimal utilization of resources:

For effective and economical use of the funds, a finance committee has been constituted from time-to-time.

For all purchases made, the concerned committee/purchase in-charge seeks quotations from different vendors and the least quote is approved without compromising on the quality.

- For effective utilization of materials and infrastructure, qualified and trained technicians are appointed.
- Infrastructure belonging to the institution are optimally put into use for all internal activities and lent out for rent to other organizations.

For effective utilization of physical and manpower resources, innovative teaching-learning approaches are encouraged and practiced.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/07/4.4.2.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The following are the contributions were made during the academic year 2020-21.

Increased intake of students in the BBA department:

The IQAC was able to identify that the demand for BBA program has been on the rise due to the unique academic features. Intense training programs and coaching have become the order of the day that proved good placement activities despite the pandemic.

Registration to Ph.D.:

Faculty members of the institution were motivated and encouraged to attend various research-oriented programs by IQAC that made them register for Ph.D.

Academic Administrative Audit (AAA):

Yet another contribution by IQAC was the conduct of Academic Administrative Audit (AAA) regularly to keep a tap on the academic and administrative matters and their functioning.

University Examination Results

The IQAC has also equally focused on the result aspect and had upheld the percentage of passes above 95. This was attained through regular monitoring mechanisms and assessments, particularly through student mapping and mentoring.

Revamping of the value-added programs to meet the industry requirements:

The IQAC has always been in touch with the industry outside the organization to assess the job market, skill sets required and introduces the Value-Added Programs accordingly.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/value-added-programme/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

The institution has had always been working for a continuous review and improvement in the teaching-learning process. To diffuse the challenges faced during lockdown time, the Principal, HODs, IQAC initiated training programs for new tools such as Menti-meter and Mural (for the interactive platform).

The Principal and HODs collectively monitored whether the online/offline classes were held as per plan and schedule. A thorough review of learning outcomes (COs) was carried out through feedback from students and parents.

The IQAC had also taken up initiatives in the form of organizing online programs for both students and faculty. From the students' perspective, a series of guest lectures, workshops, motivational talks, counseling sessions were organized to keep up the learning spirit of the students.

As per the initiation of the IQAC, incremental development was evident through the increased intake of BBA by 60 students due to the growing demand for the course. In order to accommodate the increased intake IQAC had planned strategically to increase classroom infrastructure.

Further, the IQAC had carried out a close study in the job market to identify the new skill sets required by the industry and accordingly revamped the value-added program of 2020-21.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/07/SSS-2020-21.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit

B. Any 3 of the above

recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://newhorizoncollege.co.in/wp-content/uploads/2023/07/ANNUAL-REPORT20-21-NHC.docx
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has initiated several measures in gender equity & sensitization through co-curricular activities initiated by the women empowerment cell. As per norms laid down by University/UGC, the institution has set up Grievance Redressal Committee, Anti-Ragging, Anti Sexual harassment cell, Students' Disciplinary Committee, Women Welfare & SC /ST Students Welfare Committee, Human Rights Protection Cell and Mentoring Programme etc, for the well-being of students and staff. The functions of these committees/cells are displayed on the website besides boards displayed at prominent locations showing the committee/ cell in charge with their contact numbers and also information is being disseminated to the students through orientation and induction programs.

The institution provides safety and security facilities for the staff and students such as CCTV Surveillance throughout the campus and security arrangements. Students wear ID cards at all times and outsiders are checked before allotting visitor IDs. The institution has a dedicated Counselling Centre and a good mentoring system for the students to take care of their academic, emotional, social and cognitive development. Personal Counselling is provided to the students at different levels. Girls' washrooms are provided with sanitary napkin vending and disposal machines

for the safe and hygienic disposal of sanitary napkins.

File Description	Documents
Annual gender sensitization action plan	https://newhorizoncollege.co.in/wp-content/uploads/2022/03/7.1.1-Annual-Report.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://newhorizoncollege.co.in/wp-content/uploads/2022/03/7.1.1-Photo compressed.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- To manage the wet waste produced in the college, separate bins are used. Every individual room and common area is provided with a separate dustbin to segregate waste.
- As part of maintaining a hygienic environment for the girls, sanitary napkin dispenser and sanitary napkin incinerator is provided in the girl's toilet.
- Zero waste campus was one of the major initiatives taken to ban all one-time-use plastic items.
- The garbage segregation is done and given to external agencies in order to maintain the college premises clean & hygienic.
- Waste collection bins of different colors like Blue, Green, and Red are kept in all the floors. The self-explanation signage's/poster help the students/ staff to dispose of the waste.

- Food waste management through the organic waste composting machine. Any type of food or organic waste which is biodegradable can be converted into soil amendment products like compost.
- The dry leaves are collected and disposed off in the leaf composter.
- The institution has taken up efforts towards carbon neutrality by certain preventive measures to check the emission of carbon dioxide. An exclusive parking facility is provided for the students and staff in open ground.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://newhorizoncollege.co.in/wp-content/uploads/2022/03/7.1.3-Geo-Tagged-Photos.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution provides an inclusive environment for its students and staff in all aspects of education. The initiatives are focused on sensitizing the young minds towards ethical and moral approaches towards the society and nation at large.

Initiatives

1. To focus on promoting diverse culture various intra collegiate competitions like Dhwani, Varna, Tarang, Ethnic Day were organised.
2. The Institution strongly believes in providing educational opportunities for all students irrespective of region, language, gender, social background etc. The Institution follows open-ended admission policy where any aspiring student across the state and nation are provided admission and provides reservations for SC/ST and other backward classes. Faculties from different geographical locations are also encouraged and accommodated for employment.
3. The Institution offers different National and International language studies such as Hindi, Kannada, Tamil, Telugu, Malayalam, Sanskrit, French, and German. Kannada Rajyotsava celebrations are organised to promote local region and its heritage.
4. To promote tolerance towards secularism and harmony teachers are made to be sensitized towards acceptance of all religions and to be impartial.
5. In order to promote social inclusion, organized programs to promote social awareness and extended voluntary services to socially and economically backward regions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Present-day society is facing a lot of challenges created due to various factors. Students have a bigger responsibility in addressing such societal and environmental issues.

The course, Constitution of India and Human Rights help the students to understand the Indian Constitution and are enabled to solve legal and societal issues, acquire knowledge about Amendment, Electoral Process, Fundamental Duties, Central and State Policies. Inculcating a value system in the curriculum would enhance the awareness of constitutional obligations.

Business Ethics as a course is offered to sensitize the Ethical practices in business and to be good corporate citizens. The course, Environmental science helps the students to understand the concepts of environment, ecosystem, biodiversity and its interdependence on human life. Students are sensitized through this study to develop an insight on types of natural resources and the concept of sustainable development and further to understand the different control measures of pollution.

To make students socially and ethically aware and inculcate an Eco-friendly attitude, various activities are carried out. Programmes on values such as patriotism, tolerance, nonviolence, sympathy and compassion are being conducted regularly. The Student Code of Conduct is notified with an aim to promote discipline and positive learning.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Over the years students of the institution have actively engaged themselves in events to celebrate and organize national and international commemorative Days.

Independence Day marks one of the most important days in the history of India. In order to sensitize and create a sense of National Integrity and Patriotism among the young minds, celebrations become an important exercise.

Republic Day is celebrated to remind and sensitize all the students and staff of their fundamental duties and responsibilities.

International Yoga Day: The institution celebrates International Yoga Day. In this regard, the NSS Unit of the college conducts Yogic practice sessions on to make the students understand the importance of practicing yoga to promote a balanced mind and body.

World Nature Conservation Day is celebrated to raise awareness about the protection of natural resources and to make people aware of the importance of nature conservation. Creating a healthy environment is essential to protect current and future generations

Apart from the above-mentioned days, Cancer Awareness Day, World Suicide Prevention Day, Anti-Tobacco Awareness Day, International Women’s Day, World Mental Health Day, National Sports Day are some of the important International events that the college observes and celebrates every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice: 1

Improved approach towards students Placement

Objectives of the practice:

To create a positive institutional branding with appropriate training methods.

The Context:

Student mapping promotes 100% placements to the aspirants.

The Practice:

- Orientation regarding placement opportunities.
- Students registration.
- Obtaining job description.

-Skill based pre-placement training.

Evidence of Success

Progressive increment of placements.

Problems encountered & Resources required

Problems encountered:

-irregularities of placement due to pandemic.

-Online recruitment drives.

-Reduced placement registrations.

Resources required:

-Domain expert trainers needed to be appointed.

-Adequate Information about training needs.

Best Practice: 2

STUDENT ADMISSION PROCESS BASED ON CAREER GOALS

Objectives of the practice:

To create skilled, dynamic, confident student community.

To gain the trust of all stakeholders.

The Context:

Admission guidelines along with scope of study is briefed during admission

The Practice:

Innovative academic streams like Global, Professional, and Executive along with value added programs, promotes students into smart citizens

Admission procedure:

- Merit-based admissions
- Application submission followed by expert counselling
- Grant of provisional admissions

Evidence of Success

100% admissions

Problems encountered & Resources required

Problems encountered

- Delay in submission of required documents from the students
- Last moment admission withdrawals

Resources required

- Timely information related to admissions, calendar of events from the university

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Quality Assessment and Skill Development Center (QASDC) is a

specialized body established to enhance and improve the overall effectiveness of teaching learning process, besides training programs to administrative and supporting staff.

VISION

To attain excellence and engender development within an educational system for individual and institutional qualitative progress.

MISSION

To study academic capacities for preparing each one for qualitative sustenance and progress towards adaptability of the ever-hanging educational system.

Based on the above vision, mission statement of QASDC, it aims at stimulating result oriented overall development of faculty and students.

OBJECTIVES

1. To assess the professional qualities of all the members.
2. To build the required competent capabilities in each member.
3. To nurture the potential in each member to invent and innovate.
4. To organize faculty development programs like refresher and orientation courses for professional development.
5. To organize faculty feedback through class room observation.

The effectiveness of the QASDC reflects on teaching-learning tools and techniques that are designed to enhance performance of the faculty. The outcome of this practice has increased the percentage of the results every year. Specialized training programs were designed to identify and improve areas of concern of the faculty members.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the institution is affiliated to Bangalore North University, the institution follows the curriculum prescribed by the University. The institution ensures effective curriculum delivery through a well-planned and documented process with well-defined and informed learning objectives and outcomes. To execute the above the institution has set up a body called as Academic advisory committee.

Based on the university calendar of events, the college calendar of events is prepared. Curriculum delivery is planned and incorporated in the college calendar of events that goes into regular supervision and time-bound delivery for the conduct of various events as mentioned above.

The Head of the department in discussion with the principal allots the subjects to faculty members based on their preferences and specializations. Accordingly, the concerned subject teachers prepare the lesson plan which includes lecture hours, assignments, tutorials, lab hours, topics, mode of delivery, tests/ exams, special class & course outcomes.

The faculty prepares study materials and ICT-related learning materials. The interactive approach of teaching is provided besides guest lectures, Webinars, workshops, and seminars being organized in the institution.

A collective decision was made by the academic advisory committee for a non-compromise curriculum delivery by the faculty members through the usage of online platforms.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of

Continuous Internal Evaluation (CIE)

The college academic calendar is prepared according to calendar of the affiliating university. The Calendar of events includes the date of commencement, schedule of internal exams, working days, teaching days, internal marks submission, seminars, guest lectures, workshops, industrial visits, holidays, last working day of the semester, etc.

Both COE and timetable is published on the website of the college. Internal exams are conducted as per the calendar of events. For the implementation of the Internal Assessment Process, the examination committee is formed at the college level which monitors the overall internal assessment process and Continuous Internal Assessment.

The College has adopted a method of assessing the academic performance of the students on a continuous basis.

The schedule of two internal exams, one being after one month of commencement of classes and the second internals as preparatory exams during the end of the semester as mentioned in the calendar of events. The final internal marks obtained by the students are uploaded both in the college web portal (Edumerge) as well as in the University portal at the appropriate time.

Provision is also made while framing the academic calendar for the conduct of co-curricular and extracurricular activities.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of

A. All of the above

Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	View File
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
3	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
14	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	

1502

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1502

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution has ensured pleasant environment with respect to issues related to Professional Ethics, Gender, Human Values, Environment, and Sustainability into the curriculum through courses offered by the university which inculcate to the students a sense of being ethical.

The integration of cross-cutting issues into the curriculum is illustrated below:

Issues related to gender: To prevent and create awareness against sexual harassment, and to empower the women employees, the institute has constituted Women Empowerment Cell, Anti-Sexual Harassment & Anti-Ragging committees. Boys and girls are encouraged to collectively participate in various in-house and external activities. The respective committee/cell organizes events that sensitizes students.

Environment and Sustainability: The university curriculum has integrated the same as a subject in order to educate about the environmental hazards. Various extension activities are organized through NSS and LEO club. Students are sensitized through hoardings and signages for a clean and pollution-free campus. Green audits are exercised regularly.

Professional Ethics, Human Values: Students are taught moral and ethical behavioural values through the mandatory subject integrated into the syllabus. Human Rights Protection Cell carries out activities related to constitutional rights,

individual roles, ethical responsibilities, societal interest, code of conduct and discipline.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

253

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://newhorizoncollege.co.in/wp-content/uploads/2022/05/1.4.2-1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

560

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

404

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has initiated special programs for advanced learners and slow learners and is committed to making sure that the slow learners are aligned to the expected level.

The institution has a definite approach in identifying fast and slow learners and is accordingly mapped, immediately after the first internals of the semester.

For the slow learners, a special program called "connect hours" on a regular time period to facilitate them to perform better in their respective subjects. Connect hours are generally conducted after the regular class hours. Concepts that are dealt with in the class are again explained in more simple terms before the end of the day.

On the other hand, for the advanced learners, the institution has an extended facility of "reconnect hours" by which students are provided exclusive coaching to qualify them for exemplary performance.

Besides the above, as students step into the first semester with different subject backgrounds, the institution provides "Bridge Courses" in order to acquaint them with the basics of the respective streams.

During the end of every semester, remedial classes are organized for students who may still find subjects challenging and difficult in order to perform better.

File Description	Documents
Link for additional Information	https://newhorizoncollege.co.in/resatt/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1502	49

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution is very particular about providing the students hands-on experience that increases their practical learning and knowledge by using many such student-centric methods.

Group discussions

Group discussions are conducted on various topics in the field

of management and commerce. This helps the students develop an actual perspective about the practicality of things in the industry, learn the concepts and serves as a platform to gather more information about the topic from all the participants.

Role Plays

Industry-oriented role plays are conducted to make students think from the industrial point of view and develop decision-making skills. Role-plays are conducted using business personalities, decision-makers, policymakers and industry personnel.

Case studies

Case studies are discussed as group activities. This inculcates team spirit amongst students and it helps them address different situations in the industry at different times.

Seminars, guest lectures, and workshops

Seminars, guest lectures, and workshops are conducted under the guidance of real-time industry experts with live knowledge of current industry trends and practices.

Quiz contests

Quiz contests are yet another unique way of making students remember terminologies, brands, logos, names associated with companies and businesses that helps to understand concepts well.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://newhorizoncollege.co.in/category/guest-lectures-bba/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In particularly the academic year 2020-21, the world saw a once-in-a-century pandemic that changed the face of all the industries upside down. The education sector suffered the most.

The students were made to stay at home due to the worldwide lockdown.

In this scenario, the need for ICT-enabled tools for the education of students became the need of the hour more than ever before.

Hence the institution further increased the use of ICT tools, besides the ones that were already in place. Every teacher used respective devices like webcam-enabled laptops, tablets, smartphones, etc. to handle classes online. A lot of attempts were made to virtually create the classroom environment.

The Institution did work on various e-platforms using ERP solutions.

Students were given the login credentials for a software called "Edumerge" where they could access the study materials, appear for online examinations, check their performance, etc.

For interactive teaching, various platforms like Zoom, Google Meet, Microsoft Teams was used as live tools. Besides this, extra and co-curricular activities were conducted using the above platforms.

Many teachers also recorded their sessions and uploaded them on YouTube, so as to facilitate the students for any future reference and clarification.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://newhorizoncollege.co.in/category/innovative-teaching-methods/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

49

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

3

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time during the induction program. The institution maintains utmost transparency in the examination and subsequent evaluation process.

The process followed for internal examination and evaluation is mentioned below:

1. The examination committee holds meetings regarding the conduct of internal examinations, framing of question papers, schedule, Scheme of evaluation, etc.
2. Evaluated papers are distributed to students and in case of any discrepancy, the same is settled/clarified with the respective subject teacher.
3. Consolidated internal marks belonging to students are displayed on the college notice board.
4. After the first internals, a Parent-Teacher meeting is organized to discuss the performance of their ward.
5. The final internal assessment marks are based on performance in internal exams and also include the percentage of attendance, assignments, project work, participation in skill development activities, and the like.
6. The final internal marks are shared with the students through Edumerge (Online portal) and any corrections thereto are immediately addressed before submission of the same to the university.

File Description	Documents
Any additional information	View File
Link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/05/2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- The institute has devised an efficient mechanism to deal with examination-related grievances which are transparent in the pattern and conduct of internal examination and rectification of grievances is time-bound.
- The college adheres strictly to the guidelines and rules issued by the affiliated University.
- The internal timetable is posted well in advance on the college website under the calendar of events and as a scrolling message.
- Room allotments are planned for the smooth conduct of the exams.
- The answer scripts are evaluated and the respective subject teachers will hand over the scripts to the students for review. Any clarifications or grievances on the same are addressed by the subject teacher.
- As and when the internal marks are awarded and in case of discrepancies, the same is addressed by concerned teachers and the Head of the department.
- Any student who is unable to attend internal exams due to genuine reasons is re-considered for exams under a special arrangement.
- Internal assessment marks and the performance of students, in general, are shared with the parents' community for better monitoring and transparency.

Any confusions, corrections, support/help related to examination matters are settled by the examination committee.

File Description	Documents
Any additional information	View File
Link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/05/2.5.2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Since the institution is functioning under an affiliated university it simply follows the learning outcome-based curriculum framework designed by the university. The outcomes of each discipline in terms of program and course are uploaded and displayed on the college website that has a dedicated URL (www.newhorizoncollege.in/wp-content/uploads/2022/03/Course-Outcomes-Program-Outcomes.pdf).

Another form of communicating is through an orientation program during the commencement of every academic year for the new batch of students admitted. This is basically done to make the students understand the POs and the PSOs. Course outcomes are clearly explained and communicated to the students as and when the course is delivered.

Teachers are oriented regularly and also made to compile attainment reports so as to have a thorough idea about POs, COs & PSOs.

COs, POs & PSOs are displayed through boards in strategic locations in the respective departments visible to faculty members and students. Further to familiarise faculty members and students, expert talks and workshops are organized.

Awareness to students about COs, POs, and PSOs are created through extension programs to have a practical understanding of the outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://newhorizoncollege.co.in/bba/#course-outcome
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Guidelines provided by the affiliating university serve as the basis for mapping the POs with the COs. The attainment level

will be decided by the IQAC every year. The measurement of the course outcomes is computed by the respective faculty member during the given period of time. The following are the generic tools used for measuring COs: -

Direct Measures:

1. Assessment value consisting of internal test/ exams- 30 Marks

Internal Assessment Marks decided by the teachers are based on written tests/ exams, attendance, assignments, projects, presentations, skill development, practical, viva voce, etc.

1. Assessment value is computed based on university examination - 70 Marks

On declaration of results by the university, each course result is analyzed in the department with the teachers based on which a collective decision and suggestions are made for further improvement

Measurement of POs & COs

Indirect Measures

1. Students' participation in various Co-curricular and extra-curricular activities- Internship, Lab hours, extension program, etc.
2. Percentage of students getting enrolled for higher studies.
3. Percentage of students getting placed in various jobs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/03/COPO-Course-Outcome-Program-Outcome-1.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

397	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://newhorizoncollege.co.in/wp-content/uploads/2022/07/SSS-2020-21.pdf	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
6.5	
File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

9

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

22

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Grooming better students today is to make them responsible citizens tomorrow as said, it becomes inevitable to develop and inculcate national building activities among budding students so that they will start contributing their lending hands-on different social activities at this young age. The extension programs (2020-2021) conducted by the institution focused on making the environment clean, green, promoting awareness on cancer, creating health-conscious among the students through NSS, LEO club, and several development activities with collaboration with non-Governmental organizations and industries.

The Key aspects of the programs conducted include awareness sessions on childhood cancer, International Yoga Day, Covid 19 awareness program, world nature conservation day, promoting fitness during lockdown and tree plantation, and several others.

These extension activities are conducted by the institution with the primary objective of developing neighbourhood community making the world a sustainable better place for livelihood development thereby transforming lives and equipping students to participate in the nation building activity. Students participating in such activities are also able to translate socially-oriented subjects into action and get to realize the reality of hazards and the advantages of doing away with them and also build them into responsible citizens in the

near future.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/videos-nss-club/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

440

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

173

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and other facilities for teaching-learning.

Classrooms

There are 26 well ventilated well-furnished lecture rooms. All the classrooms are installed with projectors, CCTV cameras, ICT-enabled classrooms make the learning and teaching process interesting, creative, and more inclusive.

Computer Lab & Wi-Fi

The institution has a well-equipped computer lab with enough computers. Computer facilities are made available to the students for at least 8 hours a day and a lab assistant to maintain the efficiency of the college computers and accessories.

Language Lab

The laboratory is equipped to assist learners in understanding aural comprehension and written proficiency. The systems in the language lab are updated with spoken English techniques, phonetics, written communicative English, web-assisted materials, videos, and other English language learning methods.

Library

The institution has established state of art library and

information center. The library is also attached with digital access to the study materials and books and has internet facilities extended also attached with an audio-visual room for subject-oriented interactions.

Seminar Hall & Auditorium

The institution houses one auditorium with an 800-seater attached with the best acoustics system. Besides, the institution also has 2 seminar halls with a seating capacity of 168 & 200 respectively.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://newhorizoncollege.co.in/facilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To hone and explore the hidden talents of the students, adequate infrastructure facilities are provided in the form of the auditorium, mini-auditorium, open stage, college quadrangle, college sports grounds, indoor & outdoor stadium, besides, a well-equipped gymnasium and yoga center is in place.

Auditorium

A 700-Seater Auditorium built to emulate international standards serves as a platform for hosting inter/intra collegiate cultural performances. It is well equipped with air conditioners, high-quality sound systems, bright lighting, and a digital backdrop.

Mini-auditorium

Two mini auditoriums with a seating capacity of 200 and 168 respectively with centralized air-conditioned, good audio systems, and facility for digital presentation and provision for screening movies.

Gymnasium, Indoor & outdoor sports complex

The campus features a well-equipped gymnasium (indoor & outdoor) and provision for indoor and outdoor sports that includes table tennis, carrom, chess, etc. The campus has a huge playground to play Football, Volleyball, Tennis, Kabaddi, and Basketball.

Yoga

The institution has provisioned to provide our students with floor space for yoga to improve their mental health which can help build their concentration levels. The yoga classes are regularly scheduled between 7:50-8:50 am every Saturday handled by well-trained yoga instructor to help students cope up with healthy strategies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://newhorizoncollege.co.in/sports/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

28

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/04/Additional-Information-Class-room-Master-time-table.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

203.82

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at the institution uses EASY LIB(licensed software) which is used for library management around the world.It is an integrated system with all the necessary modules needed for running a library very professionally and efficiently.

Some of the features of EASY LIB are as follows:

- Maintains login and logout details of users(student &staff)entry on a daily basis.
- Useful for the entry of Periodicals.
- Online Public Access Catalog:OPAC runs on intranet / internet without any necessity installation on the machine. The client only connects at runtime.
- Sending due reminders to users.
- Membership Module.
- Bar code configuration and print.
- Cataloguing and Accessing

- **Data Migration.**
- **Stock verification :Annually stock verification is done to know the missing inventories.**
- **Circulation Module (Issue/Return).**
- **Flexible Reporting:Provides Access to RDBMS so reports can be easily customised and prepared as per individual requirement.**

The Institution pays Annual Maintenance charges(AMC) for the maintenance of software.The Library also provides access to several journals ,e-journals and e-books.Some of the prominent E-Resources under NLIST are as follows :Cambridge University Press, Annual Reviews, JSTOR,Oxford University Press, Indian Journals,Economic and Political Weekly Cambridge Books Online,EBSCO,Sage Publication eBooks,E-library,Springer e-books, Taylor francis e-books etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://newhorizoncollege.co.in/library/#1597050376489-195d685b-71a3

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.38

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****7.49**

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college updates its IT facilities on a regular basis. For internet Facilities College has signed MOU with two vendors City Online Services and Reliance Jio. The institution provides seamless 200 MBPS bandwidth speed of broadband connection

All staff rooms, offices, as well as classrooms, are networked with LAN & unlimited internet connection. Faculty members have access to NLIST and Institution Library utilizes Easylib automated software.

The college has hired 'Edumerge' for all LMS purposes in order to effectively manage administration, communication, and classroom learning as well. Edumerge supports online tests, attendance tracking, domain-related classroom activities, Youtube learning, assignments, evaluation, report cards, etc. Edumerge portal also extends support towards students' feedback regarding their experience with teaching-learning practices and infrastructure facilities provided by the college.

All the staff members including teaching and non-teaching staff use the HRMS website named 'Smart HR' to update their leave status and the latest details regarding their qualifications, programs attended, papers presented, etc.

The management is continuously working to upgrade the latest infrastructural support in the college. During the lockdown period institution supported and upgraded its teaching and learning through online mode using Google suite and Zoom platform.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.edumerge.com/

4.3.2 - Number of Computers

240

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.10

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has specialized dedicated departments to attend and address all kinds of issues in order to maintain the academic and physical support in its perfect condition.

Laboratories:

The concerned maintenance department ensures that the required software is updated as and when required. The maintenance incharge regularly monitors and checks the working conditions of each system by maintaining the related records and reports.

Library

For all the books issued and received the records related to it are maintained through Easylib software which is an Integrated Library Management System (ILMS). From time-to-time stock verification is carried out to ensure that there are no losses or damage to the books.

Sports

Maintenance of sports infrastructure facilities is carried out by a dedicated maintenance department who immediately attends on requirements and repair works. Any issues arising related to sports are brought to the attention of the dedicated maintenance department through emails.

Classrooms

All the classrooms are equipped and enabled with the latest infrastructure such as LCD, white screens with LAN & Wi-fi connection. The maintenance of classrooms, corridors, washrooms, common areas is directly supervised by administrator and Principal. Regular maintenance/replacements are immediately addressed and solved.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/03/4.2.2.pdf

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

49

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

164

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://newhorizoncollege.co.in/wp-content/uploads/2022/05/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

252

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

252

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

77

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

58

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

54

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

9

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Representation of the students and student body into administration, academic, co-curricular and extracurricular activities had been a regular practice in our institution. The student activity center (SAC) is a constituent of student representatives carefully selected through a collective decision of the Principal, HODs and Committee heads.

The SAC is headed by the President, Vice-President, club heads and co-ordinators.

Members of SAC play a pivotal role in all the major administrative, academic and co-curricular activities of the college. The body also plans and executes various literary and cultural activities besides ensuring maximum student participation. The SAC members host and anchor official programs of the institution and also

engage in conduct of intra-collegiate and inter-collegiate competitions.

Students' representation in various activities is as important as any other representative for future growth and effective functioning of the institution. The Students are drawn from SAC to lead various committees and cells like Entrepreneurship cell, Human rights protection cell, Anti-sexual harassment cell and Anti-ragging cell. SAC members are also made to represent in the organizing committee of CONFERENCE, SEMINARS & WORKSHOPS and Students from SAC are the exclusive members of the discipline committee. Major membership comes from the SAC in the CULTURAL,SPORTS and NSS COMMITTEE.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/student-clubs/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of the institution is very much registered and functions as per the norms. The college has hired a specialized agency that extends support in increasing the membership. The members of the association have positioned themselves in reputed business and corporate houses besides some of them turning out to be entrepreneurs.

Alumni association with college had been fruitful as it has facilitated on a professional networking platform. The association was instrumental in organizing Guest Lectures, Career Counselling programs, financial support to needy students and has extended help to connect with big corporate houses for placements. Members of the association stepped forward to have alumni meet followed by review meetings online. The outcome of the review meetings made us invite an alumni Ms. Payal Agarwal for a talk on the topic " Journey from College to corporate" which inspired the students. Yet another important support by the alumni was the collective financial contribution to the tune of Rs.1,23,341.

Yet another important highlight of Alumni Meet is an internship opportunity for our students through alumni referral. The alumni members have also extended mentorship support to students aspiring for job opportunities at the managerial level

and also for entrepreneurship ventures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of effective leadership in tune with the vision and mission of the college in order to create world-class professionals. The institution engages the highest standard of transparency and accountability in implementing the strategies.

Nature of Governance:

- The Governing Council is the supreme body that monitors and evaluates the functions and operations of the institution to impart quality education.
- The Governing Council formulates and approves the mission, strategic vision, long-term academic plans, and an annual budget in accordance with the interest of the stakeholders.
- The Governing Council approves the budget allocation towards infrastructure, training, academic activity-related expenses, recruitment, research, and development.

Collective suggestions of staff for consideration by Management:

- The principal, the management, and the staff formulate and review the plans and policies to be effectively implemented for the academic year.
- Various statutory committees consisting of the staff are formed for the smooth implementation of the policies.
- Any suggestion or recommendation made by a committee is discussed with the principal and the HODs with due consideration.
- Teachers actively participate in the decision-making process by presenting their suggestions and recommendations as and when required.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/about/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As an educational institution of excellence, it takes pride in maintaining a strict professional policy of inclusion, participative management, and decentralization of authority aimed at promoting healthy and constructive growth of the college. The academic and administrative tasks are performed under the collective cooperation of various committees and the administrative body.

- The policy of participative management is strictly followed in the college to encourage the staff to build commitment and develop initiatives to work in teams. The combined interests and opinions of faculty, students, and stakeholders are considered when certain measures are implemented. For example, when a new VAP (Value Added Program) is added to the curriculum, the feedback from the students, faculty, and industry personnel is considered to measure the effectiveness of the program, and suggestions are welcomed and are implemented.
- The policy of decentralization of authority distributes functions and responsibilities at various levels and areas. Accordingly, decisions are taken at every level. Each employee is empowered to take decisions concerning

their field of expertise. For example, when a new faculty member is recruited, all the faculty members participate in the selection process and a joint decision is taken.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/07/6.1.2-Organisation-Structure-of-the-Institution_rotated.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic plans focus on the following aspects.

Curriculum Delivery:

A well-defined approach of teaching-learning practice is regularly developed through continuous learning and training by all the faculty members through time schedules, reports and records, assessments and evaluation and parallely giving importance to ICT enabled delivery.

Student Competency Enrichment:

Need-based skillsets through training is offered to the students by the various value-added courses and other hands-on learning programs.

Faculty Development & Research:

This is done by encouraging teachers to present and publish research papers, undertake minor and major projects with participation of students.

Collaborative Agreements:

The institution has established collaborative agreements with corporates for offering professional training.

Extension and Outreach Services:

Series of such programs have been conducted to apply the theoretical knowledge into practice that promotes greater learning experiences and to create a sense of social responsibility and consciousness.

Environmental Protection:

Demonstrative sessions and awareness programs are made to be carried out by the students through which the environment stays protected.

Optimal Utilization of Human and Financial Resources:

The institution has always ensured optimal use of Human and Financial resources. There is a well-defined process-driven approach for all kinds of recurring and fixed expenses.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/07/6.2.1-compressed_organized.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient which is reflected through policy implementation, administrative setup, appointment, and service rules.

The key component of the organizational structure of the college consists of the Governing Members which acts as an important strategic body. The organizational structure lends itself to sustaining institutional capacity and educational effectiveness through the involvement of internal and external members in various Committees/ Boards. Various stakeholders of the institute are members of different committees constituted

by the institution. The decision-making procedures are made at appropriate levels in the organizational hierarchy.

As per the university/ government guidelines, various cells like Anti-ragging Cell, Anti sexual harassment cell, Human Rights Protection Cell, etc. are also in place to address sensitive social issues. There are various committees with well-defined functions that give academic and administrative effectiveness in the institution. A committee comprising of administrative staff is involved in the evaluation of the outcomes of the various activities of the respective departments and committees. An optimum level of decentralization is in practice through autonomous flexibility to the departments and participative decision-making process.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2020/06/HR-POLICIES-2019-NHC-10-Copy-1.pdf
Link to Organogram of the Institution webpage	https://newhorizoncollege.co.in/wp-content/uploads/2022/07/6.2.2-Organogram-of-the-Institution.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Recreational trip for staff members.
2. Gifts for staff members during Dusshera and Diwali.
3. Free transport facilities for staff.
4. Concession in tuition fee for children of staff members, studying in New Horizon Educational Institution.
5. Staff Referral Incentives.
6. Medical Insurance for teaching and non-teaching (Tie-up with SAKARA hospital) staff members
7. Food and accommodation in hostel.
8. Subsidized food accommodation for the security staff members.
9. Birthday celebration of staff members.
10. Clinic-immediate medical attention during any emergency.
11. Reimbursement of children's book, bags, uniform, shoes, etc given to children of staff members whose income is less than 15000/- per month.
12. Uniform for class IV employees.
13. Maternity leave with two months paid salary: A teaching women employee may avail maternity for the duration of a semester. She may report back at the commencement of the next semester with full pay of two months only. Non-teaching women employees may avail maternity leave up to 90 days, both pre-natal and post-natal with full pay for two months only.
14. Ambulance facilities.
15. Counselling services.
16. Medical and Accident Insurance for the transport department staff.
17. Subsidised food for faculty in the college hostel mess.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/07/6.3.1-Staff-welfare-schemes.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

39

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

39

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows an online methodical process for the appraisal of teaching and non-teaching staff so as to reward the commendable performance by the college staff. The appraisal

system also demands that the staff enrich their knowledge and quality of work by taking up research and training.

Faculty members are assessed and appraised on their effective teaching practices and methodology by the students and the IQAC. The students rate the teaching methodology of the faculty on a scale of 1 to 5. The average performers meet the principal and the HODs and discuss the corrective measures they can adopt in their teaching methodology, classroom control, and class preparation. The faculty who excel in their area of work and contribute towards the development of the institution are rewarded with increments or promotions. On the other hand staff with low scores are put into various training programs. Besides the above, faculty also undertake self-appraisal based on a full-proof self-appraisal format.

For Non-Teaching Staff, a customized assessment system is established based on their responsibilities. Areas such as promptness, work knowledge, technical skills, teamwork, openness to learning, approach towards stakeholders, students, co-workers, etc form the parameters for the appraisal.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/07/6.3.5-Promotion-Policy.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Two financial audits are conducted every year. It has a full-time Accounts Department to ensure maintenance of annual accounts and audits. The college is an affiliated and self-financed institution. It calls for regular internal and external auditing and maintains a transparent record of all financial transactions. Two audits are conducted in an academic year, one being internal and another external audit. External Surveillance Audit is conducted by Chartered Accountants. Vouchers, TDS, bills, quotations, purchase orders, and authorization of payments are examined by the auditors.

Quotations are sought from vendors, genuine ones are identified and the Chairman's approval is taken before finalizing the vendors. The final approving authority for any financial transaction is the Chairman. Both the internal and external auditors also check the payrolls, attendance, Form 16, TDS deduction, documentation of tax proofs, etc. The external auditor for the institution is I.S Prasad and Co. The external auditing goes on for six to seven days and after the completion of it, a report is submitted to the college. Any kind of feedback or suggestion is intimated to the accounts department. The institute uses accounting software such as Tally ERP9, Saral TDS, and has a record of maintaining error-free accounts.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/07/6.4.1-Financial-Audit-Report.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution always believes in transparency and diligence in all academic and administrative matters when it comes to fund mobilization and utilization.

Mobilization of Funds:

As the institution is self-financed it has to depend majorly on the tuition fees, which act as the important source of funds. In addition to it, the institution also sources funds through bank borrowings.

Internal generation of funds is mobilized through rent from food outlets, stationery shop, auditorium, playground, Bank extension counter, and ATM service.

Funds are also mobilized through alumni association, sponsorships from corporate and business houses for the conduct of intercollegiate fests and events.

Optimal utilization of resources:

For effective and economical use of the funds, a finance committee has been constituted from time-to-time.

For all purchases made, the concerned committee/purchase in-charge seeks quotations from different vendors and the least quote is approved without compromising on the quality.

- For effective utilization of materials and infrastructure, qualified and trained technicians are appointed.
- Infrastructure belonging to the institution are optimally put into use for all internal activities and lent out for rent to other organizations.

For effective utilization of physical and manpower resources, innovative teaching-learning approaches are encouraged and practiced.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/07/4.4.2.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The following are the contributions were made during the academic year 2020-21.

Increased intake of students in the BBA department:

The IQAC was able to identify that the demand for BBA program has been on the rise due to the unique academic features. Intense training programs and coaching have become the order of the day that proved good placement activities despite the pandemic.

Registration to Ph.D.:

Faculty members of the institution were motivated and encouraged to attend various research-oriented programs by IQAC that made them register for Ph.D.

Academic Administrative Audit (AAA):

Yet another contribution by IQAC was the conduct of Academic Administrative Audit (AAA) regularly to keep a tap on the academic and administrative matters and their functioning.

University Examination Results

The IQAC has also equally focused on the result aspect and had upheld the percentage of passes above 95. This was attained through regular monitoring mechanisms and assessments, particularly through student mapping and mentoring.

Revamping of the value-added programs to meet the industry requirements:

The IQAC has always been in touch with the industry outside the organization to assess the job market, skill sets required and introduces the Value-Added Programs accordingly.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/value-added-programme/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has had always been working for a continuous review and improvement in the teaching-learning process. To diffuse the challenges faced during lockdown time, the Principal, HODs, IQAC initiated training programs for new tools such as Menti- meter and Mural (for the interactive platform).

The Principal and HODs collectively monitored whether the online/ offline classes were held as per plan and schedule. A thorough review of learning outcomes (COs) was carried out through feedback from students and parents.

The IQAC had also taken up initiatives in the form of organizing online programs for both students and faculty. From the students' perspective, a series of guest lectures, workshops, motivational talks, counseling sessions were organized to keep up the learning spirit of the students.

As per the initiation of the IQAC, incremental development was evident through the increased intake of BBA by 60 students due to the growing demand for the course. In order to accommodate the increased intake IQAC had planned strategically to increase classroom infrastructure.

Further, the IQAC had carried out a close study in the job market to identify the new skill sets required by the industry and accordingly revamped the value-added program of 2020-21.

File Description	Documents
Paste link for additional information	https://newhorizoncollege.co.in/wp-content/uploads/2022/07/SSS-2020-21.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://newhorizoncollege.co.in/wp-content/uploads/2023/07/ANNUAL-REPORT20-21-NHC.docx
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has initiated several measures in gender equity & sensitization through co-curricular activities initiated by the women empowerment cell. As per norms laid down by University/UGC, the institution has set up Grievance Redressal Committee, Anti-Ragging, Anti Sexual harassment cell, Students' Disciplinary Committee, Women Welfare & SC /ST Students Welfare

Committee, Human Rights Protection Cell and Mentoring Programme etc, for the well-being of students and staff. The functions of these committees/cells are displayed on the website besides boards displayed at prominent locations showing the committee/cell in charge with their contact numbers and also information is being disseminated to the students through orientation and induction programs.

The institution provides safety and security facilities for the staff and students such as CCTV Surveillance throughout the campus and security arrangements. Students wear ID cards at all times and outsiders are checked before allotting visitor IDs. The institution has a dedicated Counselling Centre and a good mentoring system for the students to take care of their academic, emotional, social and cognitive development. Personal Counselling is provided to the students at different levels. Girls' washrooms are provided with sanitary napkin vending and disposal machines for the safe and hygienic disposal of sanitary napkins.

File Description	Documents
Annual gender sensitization action plan	https://newhorizoncollege.co.in/wp-content/uploads/2022/03/7.1.1-Annual-Report.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://newhorizoncollege.co.in/wp-content/uploads/2022/03/7.1.1-Photo compressed.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- To manage the wet waste produced in the college, separate bins are used. Every individual room and common area is provided with a separate dustbin to segregate waste.
- As part of maintaining a hygienic environment for the girls, sanitary napkin dispenser and sanitary napkin incinerator is provided in the girl's toilet.
- Zero waste campus was one of the major initiatives taken to ban all one-time-use plastic items.
- The garbage segregation is done and given to external agencies in order to maintain the college premises clean & hygienic.
- Waste collection bins of different colors like Blue, Green, and Red are kept in all the floors. The self-explanation signage's/poster help the students/ staff to dispose of the waste.
- Food waste management through the organic waste composting machine. Any type of food or organic waste which is biodegradable can be converted into soil amendment products like compost.
- The dry leaves are collected and disposed off in the leaf composter.
- The institution has taken up efforts towards carbon neutrality by certain preventive measures to check the emission of carbon dioxide. An exclusive parking facility is provided for the students and staff in open ground.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://newhorizoncollege.co.in/wp-content/uploads/2022/03/7.1.3-Geo-Tagged-Photos.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste

A. Any 4 or all of the above

water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution provides an inclusive environment for its students and staff in all aspects of education. The initiatives are focused on sensitizing the young minds towards ethical and moral approaches towards the society and nation at large.

Initiatives

1. To focus on promoting diverse culture various intra collegiate competitions like Dhvani, Varna, Tarang, Ethnic Day were organised.
2. The Institution strongly believes in providing educational opportunities for all students irrespective of region, language, gender, social background etc. The Institution follows open-ended admission policy where any aspiring student across the state and nation are provided admission and provides reservations for SC/ST and other backward classes. Faculties from different geographical locations are also encouraged and accommodated for employment.
3. The Institution offers different National and International language studies such as Hindi, Kannada, Tamil, Telugu, Malayalam, Sanskrit, French, and German. Kannada Rajyotsava celebrations are organised to promote local region and its heritage.
4. To promote tolerance towards secularism and harmony teachers are made to be sensitized towards acceptance of all religions and to be impartial.
5. In order to promote social inclusion, organized programs to promote social awareness and extended voluntary services to socially and economically backward regions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Present-day society is facing a lot of challenges created due to various factors. Students have a bigger responsibility in addressing such societal and environmental issues.

The course, Constitution of India and Human Rights help the students to understand the Indian Constitution and are enabled to solve legal and societal issues, acquire knowledge about Amendment, Electoral Process, Fundamental Duties, Central and State Policies. Inculcating a value system in the curriculum

would enhance the awareness of constitutional obligations.

Business Ethics as a course is offered to sensitize the Ethical practices in business and to be good corporate citizens. The course, Environmental science helps the students to understand the concepts of environment, ecosystem, biodiversity and its interdependence on human life. Students are sensitized through this study to develop an insight on types of natural resources and the concept of sustainable development and further to understand the different control measures of pollution.

To make students socially and ethically aware and inculcate an Eco-friendly attitude, various activities are carried out. Programmes on values such as patriotism, tolerance, nonviolence, sympathy and compassion are being conducted regularly. The Student Code of Conduct is notified with an aim to promote discipline and positive learning.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Over the years students of the institution have actively engaged themselves in events to celebrate and organize national and international commemorative Days.

Independence Day marks one of the most important days in the history of India. In order to sensitize and create a sense of National Integrity and Patriotism among the young minds, celebrations become an important exercise.

Republic Day is celebrated to remind and sensitize all the students and staff of their fundamental duties and responsibilities.

International Yoga Day: The institution celebrates International Yoga Day. In this regard, the NSS Unit of the college conducts Yogic practice sessions on to make the students understand the importance of practicing yoga to promote a balanced mind and body.

World Nature Conservation Day is celebrated to raise awareness about the protection of natural resources and to make people aware of the importance of nature conservation. Creating a healthy environment is essential to protect current and future generations

Apart from the above-mentioned days, Cancer Awareness Day, World Suicide Prevention Day, Anti-Tobacco Awareness Day, International Women's Day, World Mental Health Day, National Sports Day are some of the important International events that the college observes and celebrates every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice: 1

Improved approach towards students Placement

Objectives of the practice:

To create a positive institutional branding with appropriate training methods.

The Context:

Student mapping promotes 100% placements to the aspirants.

The Practice:

-Orientation regarding placement opportunities.

-Students registration.

-Obtaining job description.

-Skill based pre-placement training.

Evidence of Success

Progressive increment of placements.

Problems encountered & Resources required

Problems encountered:

-irregularities of placement due to pandemic.

-Online recruitment drives.

-Reduced placement registrations.

Resources required:

-Domain expert trainers needed to be appointed.

-Adequate Information about training needs.

Best Practice: 2

STUDENT ADMISSION PROCESS BASED ON CAREER GOALS

Objectives of the practice:

To create skilled, dynamic, confident student community.

To gain the trust of all stakeholders.

The Context:

Admission guidelines along with scope of study is briefed during admission

The Practice:

Innovative academic streams like Global, Professional, and Executive along with value added programs, promotes students into smart citizens

Admission procedure:

- Merit-based admissions
- Application submission followed by expert counselling
- Grant of provisional admissions

Evidence of Success

100% admissions

Problems encountered & Resources required

Problems encountered

- Delay in submission of required documents from the students
- Last moment admission withdrawals

Resources required

- Timely information related to admissions, calendar of events from the university

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Quality Assessment and Skill Development Center (QASDC) is a specialized body established to enhance and improve the overall effectiveness of teaching learning process, besides training programs to administrative and supporting staff.

VISION

To attain excellence and engender development within an educational system for individual and institutional qualitative progress.

MISSION

To study academic capacities for preparing each one for qualitative sustenance and progress towards adaptability of the ever-hanging educational system.

Based on the above vision, mission statement of QASDC, it aims at stimulating result oriented overall development of faculty and students.

OBJECTIVES

1. To assess the professional qualities of all the members.
2. To build the required competent capabilities in each member.
3. To nurture the potential in each member to invent and innovate.
4. To organize faculty development programs like refresher and orientation courses for professional development.
5. To organize faculty feedback through class room observation.

The effectiveness of the QASDC reflects on teaching-learning tools and techniques that are designed to enhance performance of the faculty. The outcome of this practice has increased the percentage of the results every year. Specialized training programs were designed to identify and improve areas of concern of the faculty members.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The IQAC initiated the future course of the action plan for the academic year 2021-22 keeping in mind the policy factor, vision, and mission of the institution.

1. **Physical infrastructure development:** The institution plans to extend 3 more classrooms with ICT facilities to accommodate the increased intake.
2. **Establishment of smart classrooms:** The institution plans to have smart boards in the classroom in a phased manner.

3. Internships: The IQAC has planned to have more industry collaborations for internship training.
4. Results: The institution aims at increasing pass percentage with more ranks at the university level.
5. Faculty exchange program: The IQAC plans to increase faculty exchange program to provide a platform for effective knowledge sharing and enrichment.
6. Establishment of exclusive department clubs: The IQAC plans to install exclusive departmental clubs such as Management club, Commerce club, and IT club for conducting more domain-related activities.
7. Outreach programs through village adoption: The IQAC plans to carry out a series of outreach programs through NSS & Leo club student members to extend support by the distribution of basic necessities to the remote tribal villages in Karnataka.
8. Improvement of sports activities: The IQAC aims at organizing rigorous training sessions to represent National & International level to achieve accolades.