



NEW HORIZON COLLEGE - MARATHALLI



Affiliated to Bangalore North University, Approved by Government of Karnataka

Accredited by NAAC with 'A' Grade, Recognized under section 2(f) of the UGC Act, 1956

The Trust is a Recipient of Prestigious Rajyotsava State Award 2012 Conferred by Government of Karnataka

INTERNAL QUALITY ASSURANCE CELL

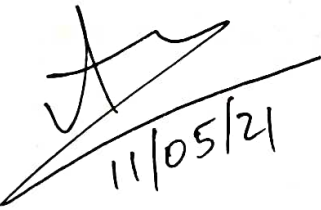
NHCM/IQAC/2020-21/003

11/05/2021

All members of the Internal Quality Assurance Cell are hereby informed that there will be a meeting held on 14th May 2021 at 3:30pm in Room 104. You are hereby requested to make it convenient to attend the meeting.

Agenda of the meeting

- Preparation for switching over from CBCS to NEP
- Conduct of National Level Webinar
- Introduction new courses under Value Added Program (VAP)


11/05/21



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Internal Quality Assurance Cell

Minutes of the Meeting

IQAC members meeting was held on 14th May, 2021 at 3:30pm in Room number 104 to discuss the following agenda.

Agenda:

- Preparation for switching over from CBCS to NEP
- Conduct of National Level Webinar
- Introduction of new courses under Value Added Program (VAP)

Designation	Name	Signature
Chairperson	Dr. R. Bodhisatvan, Principal	
IQAC Coordinator	Mr. Arun Raghu Babu	
Administrative Official	Mr. Muniraja H	
Steering Committee	Dr. Nagaraju Kilari, HoD BCA	
	Ms. Prasanna Prakash, HoD BCom	
	Ms. Anjana S Murthy, Criterion 1 incharge	
	Ms. Kampa Belliappa, Criterion 2 incharge	
	Dr. Ganeswari G, Criterion 3 incharge	
	Ms. Apoorva, Criterion 4 incharge	
	Ms. Nanditha S Matad, Criterion 5 incharge	
	Ms. Ruchi Vohra, Criterion 6 incharge	
	Ms. Greeshma Francis, Criterion 7 incharge	
Member from Management	Mr. Surya Prakash H N, Registrar	
Nominee from Local society	Prof. V Nanjundiaiah, Block Education Officer (Retd.,)	
Industrial representative	Mr. Venkateshwara Rao M G	
Student Representative	Ms. Nikitha	

	Mr. Ravi Choudhary	
Alumni Head	Mr.Dwaraknath N, Alumni	
Nominee from Stake	Ms. Kalyani Raghu, Parent	
Holder - Parent	Mr. Raghu L P, Parent	

Discussion/Decisions of the meeting:

- It was decided that the Head of The Departments and Senior staff members were expected to attend workshops/refresher course on National Education Policy (NEP) without fail and the same to be presented to the other staff members to understand the working of the NEP.
- A decision was made with regard to conduct of a National Level webinar focussing on quality sustenance post NAAC accreditation. In this direction it was suggested to invite seasoned resource person who has hands on in the lines of quality sustenance.
- It was felt by all the members that a few professional Value-Added Programs be introduced for the coming academic year onwards that focusses on accounting proficiency and its management. Further, an instant decision was made to introduce ACCA (Association of Certified Chartered Accountants) and CMA (Certified Management Accountant) course for B.Com and BBA program respectively.

Compliance

Following are the compliances of the meeting held on 10th December, 2020.

- AQAR for the academic year 2019-2020 was almost compiled and completed and was ready for submission.
- Online cultural activities/ competitions namely Solo Dance, Solo Singing, Instrument playing, Beat Boxing between 1st January to 4th January 2021 were organized using Zoom platform.
- As much as 90% of the faculty members attended online workshops on topics like "Leading the Way Forward in Unprecedented Times: With a special reference to the Global Market and Economy", "ELT: Course Planning Tools for Hybrid Classroom Teaching and Learning, "Electronic Resources for Teaching Learning & Research", etc.



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INTERNAL QUALITY ASSURANCE CELL

NHCM/IQAC/2020-21/001

05/08/2020

All members of the Internal Quality Assurance Cell are hereby informed that there will be a meeting held on 8th August 2020 at 3:30pm in Room 104. You are hereby requested to make it convenient to attend the meeting.

Agenda of the meeting

- Appointment of new IQAC coordinator
- Revamp of Value Added Program (VAP)
- Conduct of Administrative and Academic Audit (AAA)
- Plan for conduct of Faculty Development Program

P. Ramana
05/08/2020



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Internal Quality Assurance Cell


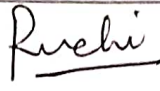

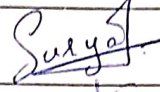
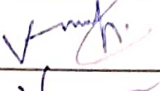


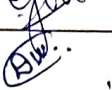



Minutes of the Meeting

IQAC members meeting was held on 8th August, 2020 at 3:30pm in Room number 104 to discuss the following agenda.

Agenda:

- Appointment of new IQAC coordinator
- Revamp of Value Added Program (VAP)
- Conduct of Administrative and Academic Audit (AAA)
- Plan for conduct of Faculty Development Program on using of effective online teaching tools

SL.no	Name	Designation and Department	Designation in IQAC	Signature
1	Dr.R.Bodhisatvan	Principal	Chairperson	
2	Ms. Prasanna Prakash	HoD – BBA & B.Com	IQAC Coordinator	
3	Mr. Muniraja H	Administrator	Administrative Official	
4	Dr. Nagaraju Kilari	HoD- BCA	Member	
5	Ms. Anjana S Murthy	Assistant Professor- BCA	Member and Criterion-1 incharge	
6	Ms. Kampa Belliappa	Senior Assistant Professor- BBA	Member and Criterion-2 incharge	
7	Dr. Gnaneswari G	Senior Assistant Professor-BCA	Member and Criterion-3 incharge	
8	Ms. Apoorva	Assistant Professor- BCA	Member and Criterion-4 incharge	

9	Ms. Nanditha S Matad	Senior Assistant Professor-BBA	Member and Criterion-5 incharge	
10	Ms. Ruchi Vohra	Assistant Professor-B.Com	Member and Criterion-6 incharge	
11	Ms. Greeshma Francis	Senior Assistant Professor-B.Com	Member and Criterion-7 incharge	
12	Mr. Surya Prakash H N	Registrar	Member from Management	
13	Prof. V Nanjundiaiah	Block Education Officer (Retd.,)	Nominee from Local society	
14	Mr. Venkateshwara Rao M G	Industrial representative	Industrial representative	
15	Ms.R.Shirisha	Student Representative	Student representative	
16	Mr. Gollaleshwara N Pattar	Student Representative	Student representative	
17	Mr.Dwaraknath N	Alumni	Alumni Head	
18	Ms. Kalyani Raghu	Parent	Nominee from Stake Holder	
19	Mr. Raghu L P	Parent	Nominee from Stake Holder	

Discussion/Decisions of the meeting:

- The IQAC coordinator presented the minutes of previous meeting and the members approved the same.
- A decision was made to appoint Mr. Arun Raghu Babu as the new IQAC coordinator. External members such as Mr. Venkateshwara Rao M G, Industrial representative, Ms.R. Shirisha and Mr. Gollaleshwara N Pattar, Student Representative, Mr. Dwaraknath N, Alumni Head, Ms. Kalyani Raghu and Mr. Raghu L P, Nominee from Stake Holder-Parent were made to continue as representatives of IQAC.
- In order to introduce new Value-Added Program, it was decided to hold discussions with the placement department regarding introduction of relevant programs that could match and meet the job market. Accordingly, it was suggested that some of the existing programs be replaced with niche areas of market interest.
- A decision was made to conduct Administrative and Academic Audit (AAA) during the month of September that the audit should be carried out by an external body. Following which it was further decided to bring in the QASDC (Quality Assurance and Skills Development Centre) as the audit team.

- Amidst the online and offline mode of classes, discussions were held to enhance and practise more effective approach towards online tools. Based on this discussion it was decided to conduct workshop on effective online teaching tools namely Mentimeter, Mural.

Suggestions

- The Principal suggested to conduct frequent open ended feedback of teachers, student support areas, infrastructure etc.
- Parent representative suggested that more internship integration programs should be organized for students.

The meeting was ended with vote of thanks by the IQAC coordinator.



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INTERNAL QUALITY ASSURANCE CELL

NHCM/IQAC/2020-21/002

8/12/2020

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Agenda of the meeting

- Preparation for Submission of AQAR 2019-20
- To conduct online cultural and sports activities
- Staff to attend online Faculty Development Program


8/12/2020



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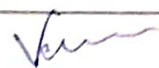
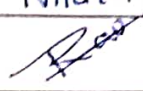

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Student Representative	Ms. Nikitha	Nilutha.
	Mr. Ravi Choudhary	
Alumni Head	Mr. Dwaraknath N, Alumni	
Nominee from Stake Holder - Parent	Ms. Kalyani Raghu, Parent	Kalyani
	Mr. Raghu L P, Parent	Raghu

Discussion/Decisions of the meeting:

- Discussions were held with reference to preparation of AQAR for the year 2019-20. It was suggested by IQAC coordinator that the preparation process needed more pace and decided that new members are to be nominated to take care of each criterion.
- In order to boost the morale and spirit of students specially during lock down period, it was decided that various online activities be conducted to divert and ease the young minds.
- The IQAC insisted the staff to attend series of workshops with view to boost the effectiveness of online teaching and to practise different modes of techniques to replace classroom teaching. It was decided to make faculty members to attend external online FDPs as many as possible.

Compliance:

Following are the compliances of the meeting held on 8th August, 2020.

- With immediate effect Mr. Arun Raghu Babu was unanimously appointed as the IQAC coordinator.
- A meeting was held with the Director of Placement Department regarding revamping of Value Added Programs to suit the job market requirements. After an understanding, programs like Personality Assessment Program, Personal branding, SWIFT programming, Capital markets and SPSS were newly introduced.
- New members were added to each of the criterion that made the process easier and quicker. Accordingly, the completed report was kept ready for submission.
- The QASDC (Quality Assurance and Skill Development Centre) carried out the AAA for the year 2019-20 and accordingly the following observations were made:
 - o To create social awareness through social activities by students and faculty members.
 - o Faculty to attend more National and International conferences.

- To encourage faculty members to take up more online courses for better appraisal.
 - All departments are enriched with qualified and experienced faculty.
 - Innovative method of teaching is in practise.
 - Guest faculty/ Industry experts are invited to share rich knowledge.
- The very purpose and practice of online teaching tools using Mentimeter and Mural has indeed made virtual teaching as good as classroom lectures. The above platforms were made familiar to teachers through an online training session by professionals from the industry. Ms. Kavita & Ms. Namitha from Learning Ethos conducted faculty development program on Importance of Multimodal Literacy's for the effective online teaching and Managing participation of students through blended learning platforms, with varied teaching –learning approaches” from 12th August to 14th August 2020. This has not let the students in any kind of ambiguity in learning.