

NEW HORIZON COLLEGE, MARATHALLI

Internal Quality Assurance Cell

Minutes of the meeting







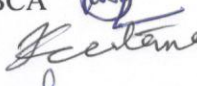
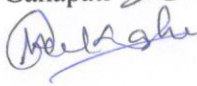
The IQAC members meeting was held on 10th June, 2018 at 3:30 pm in room number 104 to discuss the following:

Agenda for the meeting:

1. Confirmation of the minutes of the previous meeting
2. Induction Program
3. Commencement of Odd Semester
4. Action Plan for the Semester
5. Roles & Responsibilities
6. Schedule of academic and administrative audit

Members Present:

The meeting was presided by the IQAC Coordinator and the following members were present in the meeting:

1. Dr. R. Bodhisatvan, Principal and Chairman of the IQAC 
2. Ms Prasanna Prakash, Coordinator of IQAC 
3. Mr Muniraja H, Administrative Officer 
4. Ms. Shilpa Joshi, Coordinator Steering Committee 
5. Ms. Bhavya. K. Naik, Faculty Member 
6. Mr. Nagaraju Kilari, Head of department, BCA 
7. Student Nominee – Ms. Keertana Ganapati 
8. Student Nominee – Mr. Aakash 

Decisions in the Meeting:

The Principal addressed the faculty members and the following points were discussed during the meeting:

1. Minutes of the previous meeting were read and confirmed.

2. A brief discussion was made for planning the Induction program for 2018 Batch students. Ms. Shilpa Joshi will be the coordinator for the event. The Rules and Regulations which is to be conveyed to the students were discussed.
3. It was decided to start the classes from 20th June and discussed about the calendar of events as well as the Time Table
4. The action plan was discussed with the faculty members and the details of events of the upcoming semester were given to the faculty members so as to have a smooth flow of the semester.
5. Faculty members were given certain specific roles and responsibilities and in charge of certain committee's which are under the IQAC. Faculty members were informed about the working of the cell and the activities to be conducted under each cell.
6. It was agreed to have internal academic and administrative audit as per the parameters of the college.

The IQAC coordinator proposed the vote of thanks and concluded the meeting.



NEW HORIZON COLLEGE

Affiliated to Bangalore University, Recognized by Govt. of Karnataka

Internal Quality Assurance Cell

Minutes of the meeting

IQAC members meeting was held on 6th September 2018 at 3:30 pm in room number 201 to discuss the following

Agenda:

1. Approval of minutes of previous meeting
2. NAAC accreditation
3. Schedule for academic and administrative audit
4. Any other issue with the permission of the chair

Members Present:

The meeting was presided by the director and the following members of the IQAC were present:

1. Dr .R.Bodhisatvan
2. Ms Shilpa Joshi
3. Ms Prasanna Prakash
4. Mr Nagaraju
4. Ms Greeshma
5. Ms Sowmya J
6. Mr Muniraju
7. Student Nominee – Mr. Venkataran
8. Student Nominee – Ms. Rachna

Decisions of the meeting:

1. The IQAC Coordinator presented the minutes of the previous meeting and the members approved the same.

2. The IQAC Coordinator briefed about the various activities and programs organized by the institute during the stated period.
3. It was resolved to conduct annual academic and administrative audit in the month of September for this academic year.
4. It was unanimously agreed to re-apply for NAAC accreditation. Ms RV Shilpa Joshi was appointed as head of NAAC steering committee. Detailed plan for naac work as discussed and planned.

Ms. PrasannaPrakash, IQAC coordinator concluded the meeting with vote of thanks.



NEW HORIZON COLLEGE

Affiliated to Bangalore University, Recognized by Govt. of Karnataka

Internal Quality Assurance Cell

Minutes of the meeting

The IQAC members meeting was held on 9th January, 2019 at 3:30 pm in room number 104 to discuss the following:

Agenda for the meeting:

1. Reading and approval of minutes of previous meeting
2. Review of NAAC work

Members Present:

The meeting was presided by the Chairperson and the following members were present in the meeting:

1. Dr. R Bodhisatvan, Principal and Chairman of the IQAC
2. Ms Prasanna Prakash, Coordinator of IQAC
3. Ms. Shilpa Joshi, Coordinator Steering Committee
4. Ms Sowmya J, HOD BBA
5. Ms Greeshma Francis, HOD B.Com.
5. Mr. Nagaraju Kilari, Head of department, BCA
6. Mr Muniraja H, Administrative Officer
7. Student Nominee – Mr. Venkataraman
8. Student Nominee – Ms. Rachna

Decisions in the Meeting:

1. Minutes of the previous meeting were read and confirmed.

2. The action plan was discussed with the faculty members and the details of events of the upcoming semester were given to the faculty members so as to have a smooth flow of the semester.
3. Faculty members were given certain specific roles and responsibilities and in charge of certain committee's which are under the IQAC. Faculty members were informed about the working of the cell and the activities to be conducted under each cell.
4. As the college has decided to get accreditation from NAAC, therefore, the criteria heads were appointed and faculties were assigned the respective work.

The IQAC coordinator proposed the vote of thanks and concluded the meeting.



NEW HORIZON COLLEGE

Affiliated to Bangalore University, Recognized by Govt. of Karnataka

Internal Quality Assurance Cell

Minutes of the meeting

The IQAC members meeting was held on 3rd April, 2019 at 3:30 pm in room number 104 to discuss the following:

Agenda for the meeting:

1. Reading and approval of minutes of previous meeting
2. Appointment of IQAC Co-coordinator
3. Review of NAAC work

Members Present:

The meeting was presided by the Chairperson and the following members were present in the meeting:

1. Dr. R Bodhisatvan, Principal and Chairman of the IQAC
2. Ms Prasanna Prakash, Coordinator of IQAC
3. Ms. Shilpa Joshi, Coordinator Steering Committee
4. Mr. Nagaraju Kilari, Head of department, BCA
5. Ms Nanditha Matad, Assistant Professor
6. Mr Muniraja H, Administrative Officer
7. Student Nominee – Mr. Venkataraman
8. Student Nominee – Ms. Rachna

Decisions in the Meeting:

1. The minutes of the previous meeting were read and confirmed.

2. A review of all the documents for NAAC was conducted by the IQAC and the findings were communicated to the principal.

The IQAC coordinator proposed the vote of thanks and concluded the meeting.