

New Horizon College, Marathalli

Internal Quality Assurance Cell

Academic Year 2017-18

The meeting of IQAC members was held on 20-06-2017 in Room No. 104 at 3.00 pm to discuss the following agenda

Agenda:

1. Reading and approval of the minutes of the previous meeting
2. Conduction of semester and Maintenance of Academic File
3. Review of activities of the previous semester
4. Plan of Action for current semester
5. Discussion on Academic file audit
6. Preparation for NAAC

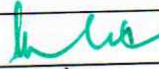


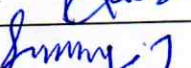
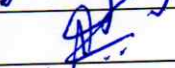






Minutes of Meeting

1. Minutes of previous meeting was discussed.
2. Discussion on conduction of college events according to the college calendar with a repository of academic events including meeting, extra-curricular events, internal examinations, research projects and study tour/field trip would be designed to coincide with the university calendar.
3. Addition of Value added programs- was discussed to meet the placement requirement.
4. Preparation for NAAC.
5. Discussed on faculty participation in national/international seminars/conferences/workshops etc.
6. Guest lecture/ Workshop and industrial visit for students-to be scheduled for the current semester.
7. Library orientation to be organised for the first year students of all courses.
8. Programmes on human values and professional ethics to be organised for the students.
9. In house business activities to be organised for students - intra - class competition – Create, Launch, and Grow. Each class will have to create a business plan, launch the product and grow their venture.
10. Improvising on extension and outreach activities.
11. Increasing pre - placement activities.

12. Strengthening of alumni network and linkages with industries to create more placement opportunities as well internships for students

At the end of the meeting Ms. Prasanna Prakash proposed the vote of thanks and expressed sincere gratitude to all the members for their suggestions and contributions for the various quality initiatives.


Members Present:

| Sl No. | Name of the Participant | Signature |
|--------|---|---|
| 1 | Dr. R. Bodhisatvan |  |
| 2 | Ms. Prasanna Prakash |  |
| 3 | Mr. Nagaraju Kilari |  |
| 4 | Ms. Greeshma Francis |  |
| 5 | Ms. Sowmya. J. |  |
| 6 | Ms. Nandita Matad |  |
| 7 | Ms. Shilpa Joshi |  |
| 8 | Ms. Bhavya K Nayak |  |
| 9 | Mr. Muniraja (Administrative Officer) |  |
| 10 | Mr. Venkataraman (Student representative) |  |
| 11 | Ms. Rachana Dharmesh (Student representative) |  |



Principal

Principal
NEW HORIZON COLLEGE
Ring Road, Kadubisanahalli
Bellandur Post, Near. Maragalli
Bangalore 560 103



IQAC Coordinator

New Horizon College, Marathalli

Internal Quality Assurance Cell

Academic Year 2017-18

The meeting of IQAC members was held on 04-10-2017 in Room No. 104 at 3.00 pm to discuss the following agenda

Agenda:

1. Reading and approval of the minutes of the previous meeting.
2. STAR event
3. PT Meet
4. Review of activities of the last session
5. Plan of Action for present session
6. Any other issues with the permission of the chair

Minutes of the Meeting

1. Minutes of previous meeting, held on 20th June, 2017, were read and approved.
2. Ms. Prasanna Prakash discussed about the various activities organised during the semester.
 - Three day faculty development program
 - **Guest lecture / talks**
 - a. Guest lecture on the topic cloud computing and its application
 - b. Guest lecture on the topic Working Capital Management
 - **Workshop**
 - a. One day workshop on PC- Hardware Assembly and Troubleshooting
 - b. Music workshop
 - c. Film making workshop
 - d. Drama workshop
 - **Social Awareness Program**
 - a. Guest lecture by NSS on social awareness among youth
 - b. Blood donation camp
 - c. Visit to Dayal Bachanna Gudi in Bommavere village

d. One day cleaning drive in Lalbagh Botanical Garden

- **Green Initiatives**-Intra class competition on the topic best out of waste

3. **Academic Audit**

The academic audit of the department was conducted smoothly. The purpose of the audit is to provide the opportunity for a regular strategic overview of the entirety of a department's teaching and learning activity.

4. An anti-ragging awareness program named STAR with a street play was planned on 7th October. It is meant to demonstrate the ill effects of ragging, recent statistics of ragging related crimes and law related to ragging.
5. **Parents Teachers Meet**- Ms. Greeshma Francis informed that PT Meet to be organised on 28th October to discuss various issues related to academics, value added course as well as placement. Decided to arrange an interactive session with parents who will be given an opportunity to express their views, ideas and share their input for the growth of the institution.
6. **Plan for remedial classes**- During the end of the semester in order to improve the performance of the students, the IQAC planned for the remedial class for the low performers. Informed the faculty members to conduct extra classes for those students who missed the class for various reasons.
7. **Industrial Visit**- Ms. Greeshma Francis raised a concern regarding the permission from companies for industrial visit and insisted the coordinator to make arrangement for the industrial visit.
8. **Result Analysis and Attendance (RESATT)** -Ms. Bhavya Naik, RESATT coordinator insisted all the faculty members to make the connect hours more effective and requested the class mentors to ensure that the students attend the class without fail.
9. **Library**-
 - Insisted on usage of library by students and staff.
 - Visitor-Register in Library should be updated and well maintained.
 - Space management in library must be given priority.

10. **Financial support**

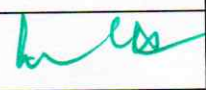

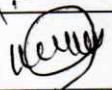


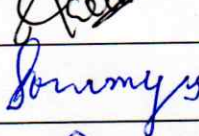


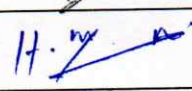
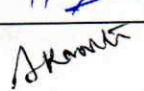
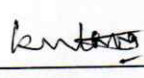
- **For teachers:**

More faculty members should be encouraged to apply for University/ CSIR/UGC/ICSR etc. for funding for research/Innovative project.

- **For students**

Details of Scholarship/ free-ship, awards etc. should be properly publicised and displayed.

At the end of the meeting Ms. Prasanna Prakash proposed the vote of thanks and expressed sincere gratitude to all the members for their suggestions and contributions for the various quality initiatives.

| Sl.No | Members Participated | Signature |
|-------|--|---|
| 1 | Dr. R. Bodhisatvan |  |
| 2 | Ms. Prasanna Prakash |  |
| 3 | Mr. Nagaraju Kilari |  |
| 4 | Ms. Shilpa Joshi |  |
| 5 | Ms. Greeshma Francis |  |
| 6 | Ms. Sowmya. J |  |
| 7 | Ms. Nandita Matad |  |
| 8 | Ms. Bhavya. K. Naik |  |
| 9 | Mr. Muniraja H(Administrative Officer) |  |
| 10 | Mr. Akansh (Student Representative) |  |
| 11 | Ms. Kirtana Ganapahti (Student representative) |  |


Principal
NEW HORIZON COLLEGE
Ring Road, Kadubisanahalli
Bellandur Post, New, Marathalli
Bangalore 560 102

