

**New Horizon College, Marathalli**  
**Internal Quality Assurance Cell**

IQAC members' meeting was held on 19-01-2015 in Room No. 104 at 3.00 pm to discuss the following agenda.

**Agenda:**

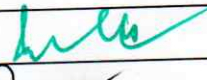
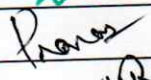

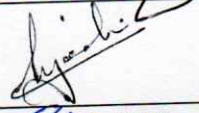
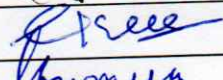
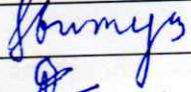

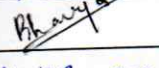
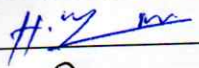

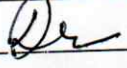
1. Reading and approval of the minutes of the previous meeting
2. Action plan for the Semester with Lesson plan and syllabus completion
3. Organising conference
4. Encourage IPR Activities and Incubation


**Minutes of Meeting**

1. Ms. Prasanna Prakash read the minutes of the previous meeting and confirmed by the members present.
2. The faculty members were asked to maintain the lesson plan and complete the syllabus on time and ensure that the syllabus is revised towards the end of the semester.
3. Staff participation on administration activities was discussed
4. Action plan for the semester- The action plan was discussed with the faculty members and the details of events of the upcoming semester were given to the faculty members so as to have a smooth flow of the semester. Faculty members were given certain specific roles and responsibilities and in charge of certain committee's which are under the IQAC. Faculty members were informed to conduct activities respectively
5. National Conference-
  - IQAC coordinator and the core committee of the conference team decided the conduction of a conference to be titled as TRENDS. The conference was scheduled on 28<sup>th</sup> April 2018.
  - Faculty members were informed to encourage and guide the students in preparing the research paper to present in the conference.
6. Result Analysis- As part of teaching learning evaluation the IQAC coordinator informed the faculty members that review of the previous semester performance will be conducted by the IQAC after the announcement of the university results.
7. Organising career counselling and Pre-Placement sessions to be conducted by faculty for guiding students for better employment opportunities.
8. Activities to be conducted by Incubation cell and ED cell

9. All the above decisions have been communicated to the management for their appropriate intervention.

The meeting ended with thanks to the Chair.

Sl.No.	Members Present	Signature
1.	Dr. R. Bodhisatvan	
2.	Ms. Prasanna Prakash	
3.	Mr. Nagaraju Kilari	
4.	Ms. Shilpa Joshi	
5.	Ms. Greeshma Francis	
6.	Ms. Sowmya. J	
7.	Ms. Nandita Matad	
8.	Ms. Bhavya. K. Naik	
9.	Mr. Muniraja H(Administrative Officer)	
10.	Mr. Ajnas K (Student Representative)	
11.	Ms. Arpita G (Student representative)	

  
Principal  
NEW HORIZON COLLEGE  
Ring Road, Kattimisanahalli  
Bellandur Post, Bangalore



## New Horizon College, Marathahalli

### Internal Quality Assurance Cell (IQAC)

#### Members Meeting 2015-16









Proceedings of IQAC members' meeting was held on 2<sup>nd</sup> May at 3:30 P.M in room number 108 to discuss the following points:

#### Agenda:

1. Review and approve minutes of the previous meeting.
2. To update about the new initiatives taken.
3. To brief the members about various activities and programs held in the institute from last meeting up to date.
4. Discussion and planning of activities and guidelines on the same for the upcoming semester.
5. Any other item for discussion with the permission of the Chair.

#### Members Present:

The meeting was presided by the chair person and the following members of IQAC were present in the meeting:

1. Dr .R.Bodhisatvan 
2. Ms Sayantani Banerjee 
3. Ms Prasanna Prakash 
4. Mr. Muniraju 
5. Ms. Shilpa Joshi 
6. Ms. Anusuya Paul 
7. Student Nominee – Ms Jayalakshmi 
8. Student Nominee – Ms Reshma 

1. Ms Prasanna Prakash IQAC Coordinator, presented the minutes of previous meeting and the members approved the same.
2. Discussed briefly about the quality systems at NHC-M:
  - Quality initiatives at NHC – M
  - NAAC Accreditation
  - About IQAC
  - Introduction of new value added programmes
  - Guest lectures that were to be conducted
  - Arrangement of Industrial visits for students
  - Outreach activities that were to be conducted

**3. Student Progression-**

- New dimensions for mentorship – Mentor – mentee for teachers and Mentor – Mentee for students was proposed to track the of the students.

**4. Research Orientation:**

The initiatives to encourage research, faculty paper presentation and paper publication were discussed.

5. **Teaching** - through experimental learning and innovations in teaching pedagogy like adopting case study method of teaching, More industry academia interactions were discussed.

**6. New Programs:**

Discussed on add-on programs.

7. To brief the members about various activities and programs held in the institute from last meeting up to date: Discussion on conduction of FDP for the semester.

Ms. Prasanna Prakash summed up the meeting. Ms. Sayantani Banerjee rendered the vote of thanks.



Principal  
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